Tuition payment schedule for 2019 Fall Semester

1. Registration Period

Section		Date	
Regular Payment	**Initial Registration**	2019. 08. 19.(Mon) ~ 08. 23.(Fri)	
	Final Registration	2019. 09. 02.(Mon) ~ 09. 11.(Wed)	
Installment Payment	**Period of Application**	2019. 08. 26.(Mon) ~ 08. 29.(Thur)	
	Period of Payment	**2 times**	**4 times**
	1ˢᵗ round	2019. 09. 02.(Mon) ~ 09. 11.(Wed)	2019. 09. 02.(Mon) ~ 09. 11.(Wed)
	2ⁿᵈ round	2019. 10. 21.(Mon) ~ 10. 23.(Wed)	2019. 09. 30.(Mon) ~ 10. 02.(Wed)
	3ʳᵈ round	-	2019. 10. 21.(Mon) ~ 10. 23.(Wed)
	4ᵗʰ round	-	2019. 11. 11.(Mon) ~ 11. 13.(Wed)
Additional Semester	**Period of Payment**	2019. 09. 16.(Mon) ~ 09. 17.(Tues)	

2. How to print tuition bill
   1) Method : Login on Homepage → GLS → Academics → Tuition → Print tuition bill
   2) Date: Available from **2019.08.07.(wed)**
   ※ student registering in additional semester can print after 2019.09.16.(mon)
   ※ You can not print after the payment

3. How to make the payment
 □ **Regular Registration**
   1) Virtual Account Payment : Woori Bank Virtual Account (Available during : 09:00 ~ 17:00)
   2) Payment at Bank Branch : Within the bank's hours of operation
   3) Woori Credit Card : Woori Card Homepage, Woori Bank branches, Woori Card Call Center (1544-9797)
   4) Electronic Banking Service : Woori Bank Homepage Utility Fee(Academic Registration Fee) Menu
   ※ If you wish to pay for elective fees (e.g. student council fee), you must add the fee to the registration fee and pay at once

 □ **Installment**
   1) Eligibility : students not yet registered during the registration period (applicants of student loan, research students, students exempted from additional semester is not eligible)
   2) Method : GLS- Registration management- Apply for installment (choose either 2 or 4 times)
   3) Payment : Make an virtual account payment by each deadline
   ※ Bill can be printed a day after the application submission
   ※ If you wish to pay for the elective fees, you must pay it in the first round of instalment payment

□ **Register for additional semester**
  1) Eligibility : Students who need to register for an additional semester due to lack of credits
  2) Fee : Fee is automatically deducted by calculating number of credits
  3) Payment : Print the bill on GLS from September 16, 2019 and make an virtual account payment before the deadline to register for the additional semester

4. Confirming the payment : You may print out certificate of registration and certificate of payment at http://icert.skku.edu

5. Other key points
□ **School bank info for overseas payment (Woori bank)**
  1) SWIFT CODE : HVBKKRSEXXX
  2) Bank branch and address : SKKU Branch, 25-2 Sungkyunkwan-ro, Jongno-gu, Seoul, Korea
  ※ Payment should be in Korean Won and commission for payment to be paid by the remitter
  ※ Payment may be returned if the payment does not match the registration fee on the bill

□ **Health Insurance Fee (International Student)**
  1) Who : Essential for International students in undergraduate and graduate course
  2) How to refund for overpayment
    - Refund required : Insurance of Korea's National Health Insurance Service private insurance company or government/scholarship institute providing insurance
    - Refund application : online application on "www.soskb.co.kr" (attached insurance which is valid on September, 10th, 2019)
  ※ If you have insurance of Korea's National Health Insurance Service, please attached certificate of insurance issued in September, 2019)
  3) Period of refund : September, 16th~30th 2019
  ※ Inquiry : Office of International Student Services (02-760-0026)