

Tuition payment schedule for 2020 Spring Semester

1. Registration Period

Section		Date	
Regular Payment	Initial Registration	2020. 02. 21.(Fri) ~ 02. 27.(Thur)	
	Final Registration	2020. 03. 09.(Mon) ~ 03. 17.(Tues)	
Installment Payment	Period of Application	2020. 02. 17.(Mon) ~ 02. 19.(Wed)	
	Period of Payment	2 times	4 times
	1 st round	2020. 02. 21.(Fri) ~ 02. 27.(Thur) / 2020. 03. 09.(Mon) ~ 03. 17.(Tues)	
	2 nd round	2020. 04. 27.(Mon) ~ 04. 29.(Wed)	2020. 04. 06.(Mon) ~ 04. 08.(Wed)
	3 rd round	-	2020. 04. 27.(Mon) ~ 04. 29.(Wed)
	4 th round	-	2020. 05. 18.(Mon) ~ 05. 20.(Wed)
Additional Semester	Period of Payment	2020. 04. 01.(Wed) ~ 04. 02.(Thur)	

2. How to print tuition bill

1) **Method** : [Login on Homepage](#) → [GLS](#) → [Academics](#) → [Tuition](#) → [Print tuition bill](#)

2) **Date**: Available from [2020. 02. 10.\(Mon\)](#)

※ Student registering in additional semester can print after [2020. 04. 01.\(Wed\)](#)

※ You can not print after the payment

3. How to make the payment

☐ Regular Registration

1) **Virtual Account Payment** : Woori Bank [Virtual Account](#) (Available during : 09:00 ~ 17:00)

2) **Payment at Bank Branch** : Within the bank's hours of operation

3) **Woori Credit Card** : Woori Card Homepage, Woori Bank branches, Woori Card Call Center (1544-9797)

4) **Electronic Banking Service** : Woori Bank Homepage Utility Fee(Academic Registration Fee) Menu

※ If you wish to pay for elective fees (e.g. student council fee), you must add the fee to the registration fee and pay at once

☐ Installment

1) **Eligibility** : students not yet registered during the registration period (applicants of student loan, research students, students exempted from additional semester is not eligible)

2) **Method** : [GLS- Registration management- Apply for installment](#) (choose either 2 or 4 times)

3) **Payment** : Make an [virtual account payment](#) by each deadline

※ Bill can be printed a day after the application submission

※ If you wish to pay for the elective fees, you must pay it in the first round of installment payment

☐ **Register for additional semester**

- 1) **Eligibility** : Students who need to register for an additional semester due to lack of credits
- 2) **Fee** : Fee is automatically deducted by calculating number of credits
- 3) **Payment** : Print the bill on GLS from April 1, 2020 and make an virtual account payment before the deadline to register for the additional semester

Course	Registered Credits	Tuition
Undergraduate students	0 – 3 credits	1/6 tuition
	4 – 6 credits	1/3 tuition
	7 – 9 credits	1/2 tuition
	More than 10 credits	Full tuition
Graduated students	0 – 1 credit	1/6 tuition
	2 credits	1/3 tuition
	3 credits	1/2 tuition
	More than 4 credits	Full tuition

☐ **Selecting Optional Fees**

- 1) **Object** : Student Council Fee, SKKU Alumni Fee
- 2) **Application Period** : 2020. 01. 28.(Tues) ~ 01. 30.(Thur)
- 3) **Method** : GLS – Application/Graduation Requirements Management – Optional Fee Registration
Check the boxes for the optional fees of your choice and click save.
- 4) **Payment** : Transfer the optional fees of your choice with the tuition fee.
 - ※ Students can change their choices during the designated period
 - ※ If you do not choose any optional fees during the period, you may choose between the two options, (Tuition + mandatory fees + All Optional Fees) or (Tuition + mandatory fees)

4. **Confirming the payment** : You may print out certificate of registration and certificate of payment at <http://icert.skku.edu>

5. **Other key points**

☐ **School bank info for overseas payment (Woori bank)**

- 1) **SWIFT CODE** : HVBKRRSEXXX
- 2) **Bank branch and address** : SKKU Branch, 25-2 Sungkyunkwan-ro, Jongno-gu, Seoul, Korea
 - ※ Payment should be in Korean Won and commission for payment to be paid by the remitter
 - ※ Payment may be returned if the payment does not match the registration fee on the bill

☐ **Health Insurance Fee (International Student)**

- 1) **Who** : [Essential for International students in undergraduate and graduate course](#)
- 2) **How to refund for overpayment**
 - Refund required : Insurance of Korea's National Health Insurance Service private insurance company or government/scholarship institute providing insurance
 - Refund application : online application on "www.soskb.co.kr" (attached insurance which is valid on March, 2020)
 - ※ If you have insurance of Korea's National Health Insurance Service, please attached certificate of insurance issued in March, 2020
- 3) **Period of refund** : April, 1st~14th 2020
 - ※ [Inquiry : Office of International Student Services \(02-760-0026\)](#)