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2017 Spring

# Graduate School Admission Guide

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### 1 Application Periods

#### A. Timetable

Step	Date & Time	Remarks
Application Submission	Mon, Oct. 31, 2016, 10:00 ~ Thu, Nov. 17, 2016, 18:00	Select one among 1), 2), 3) 1) By Internet 2) By Visiting 3) By Mail
Documents Submission		Submit documents to the International Student Services Office
Interview	Sat, Dec. 3, 2016	※ Not all majors require an interview. (P.9 ~ P.12)
Acceptance Notification	Thu, Dec. 15, 2016	<a href="http://admission-global.skku.edu">http://admission-global.skku.edu</a>
Registration	Wed, Feb. 1, 2017 ~ Tue, Feb. 7 16:00	Account number for paying tuition is stated on the bill. ( <a href="http://admission-global.skku.edu">http://admission-global.skku.edu</a> ) Schedule may possibly be changed later. Check further notice on the website around late Jan.
Issuance of Certificate of Admission	Wed, Feb. 1, 2017 ~ Tue, Feb. 7 16:00	Schedule may possibly be changed later. Check further notice on the website around late Jan.

#### B. Interview (Please check the information on P.9 ~ P.12)

- ① Interviews are conducted based on each major.
- ② The time and place will be announced on Wednesday, Nov. 30, 2016 at 14:00 on the graduate school admission information website (<http://admission-global.skku.edu/>).
- ③ Applicants are required to attend interviews when a specific major requires it.

### 2 Academic Departments (Major/Degree)

#### A. Humanities and Social Sciences Campus - Seoul

	Major	Course (First Year)			Course (Transfer)			Course Description
		Master	Doctor	MA/PhD	Master	Doctor	MA/PhD	
Humanities Science	Confucian Studies	○	○	X	X	X	X	Confucian Philosophy, Courtesy, Religion Philosophy, Eastern Aesthetics
	Korean Philosophy	○	X	X	X	X	X	※ Doctor course applicants for Korean Philosophy please apply

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	Major	Course (First Year)			Course (Transfer)			Course Description
		Master	Doctor	MA/PhD	Master	Doctor	MA/PhD	
Humanities Science								to Eastern Philosophy.
	Eastern Philosophy	○	○	○	X	X	X	Korean Philosophy, Chinese Philosophy, Art Philosophy, Comparison Philosophy, Culture Philosophy
	Korean Language and literature	○	○	X	X	X	X	Korean Language, Classical Literature, Modern Literature
	French Language and Literature	○	○	○	X	X	X	French Language, French Literature
	Chinese Language and Literature	○	○	X	X	X	X	Chinese Language, Chinese Literature
	German Language and Literature	○	○	○	X	X	X	German Language, German Literature
	Russian Language and Literature	○	○	X	X	X	X	Russian Language, Russian Literature
	Korean Literature in Classical Chinese	○	○	X	X	X	X	Korean Classical Chinese, Eastern Classics
	History	○	○	X	X	X	X	Korean History, Eastern History, Western History
	Philosophy	○	○	○	X	X	X	Western Philosophy
	Education	○	○	○	X	X	X	Education - History, Philosophy, Psychology, Course Evaluation, Society, Administration, Higher Education, Counseling Psychology Education, Technology
	East Asian Studies	○	○	X	X	X	X	East Asian Literature, History, Philosophy, Politics
Social Science	Law	○	X	X	X	X	X	Law school Ph.D. and S.J.D. will be selected in regular admission together.
	Political Science	○	○	X	X	X	X	Political Theory, Comparison Politics, International Politics, Korean Politics
	Journalism and Mass Communication	○	○	○	X	X	X	Media, Advertising & Public Relations, Multimedia, Culture Contents Please contact before application (82-2-760-0391)
	Sociology	○	○	○	X	X	X	Sociology
	Social Welfare	○	○	X	X	X	X	Social Welfare Policy, Social Welfare Practice
	Psychology	○	○	○	X	X	X	Social Psychology, Industrial and Organizational Psychology, Psychological Testing and Measurement, Cognitive Psychology, Clinical Psychology ※ Those applicants who wish to apply for a combined Master's & Doctoral course can only apply to Social Psychology.
	Consumer and Family Sciences	○	○	X	X	X	X	Consumer, Family Science ※ Minimum of GPA score of undergraduate to apply is 3.0(out of 4.5)
	Child Psychology and Education	○	○	X	X	X	X	Child/Adolescent Psychology & Development, Early Childhood Education and Care, Children's Literature and Media Education, Child & Adolescent Counselling and Clinical Studies/Child Rights, Gifted and Creativity Education, Adolescent Wellbeing ※ All applicants should contact the advising professors in advance/ (Inquiry: 82-2-760-0525)
	Economics	○	○	○	X	X	X	Economics
	Statistics	○	○	X	X	X	X	Statistics
	International Trade	○	○	X	X	X	X	International Trade/Commerce/Negotiation, International Finance/Insurance, International Logistics, International (China/Japan/Ocean) Economy Please contact before application (82-2-760-0471)

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	Major	Course (First Year)			Course (Transfer)			Course Description
		Master	Doctor	MA/PhD	Master	Doctor	MA/PhD	
	Business	○	○	○	X	X	X	MIS&Operations&SCM, Marketing, Human Resources& Organization, Accounting, Finance and Frontier Business Administration - Applicants need to specify their major(1 from above 6) in their study plan - Only Full time Students can apply
	Interaction Science	○	○	○	X	X	X	Choose between General Track and Industry Leadership Track
Art	Fine arts	○	X	X	X	X	X	
	Design	○	○	X	X	X	X	Communication Design, Brand Design Management, Surface Design, Environmental Design
	Dance	○	○	X	X	X	X	Dance
	Film, Television and Multimedia	○	○	○	X	X	X	Film and Visual Studies, Interdisciplinary Studies
	Fashion Design	○	○	○	X	X	X	Dress History, Fashion Marketing · Dress Psychology, Apparel Production · Functional Apparel, Fashion Design · Aesthetics of Dress
	Acting for Theatre, Film and Television	○	X	X	X	X	X	Acting for Stage and Camera · Theatre and Film Production

### B. Natural Sciences Campus - Suwon

	Major	Course (First Year)			Course (Transfer)			Course Description
		Master	Doctor	MA/PhD	Master	Doctor	MA/PhD	
Natural Science	Biological Sciences	○	○	○	X	X	X	Animal Physiology, Immunology, Microbiology, Virology, Molecular cell Biology, Molecular Genetics, Biodiversity & Conservation Ecology, Biochemistry, Plant Physiology, Molecular Biology, Structural Biology, Molecular Cellular Glycobiology, Cellular Signal Transduction, Plant Systemic Taxonomy, Evolutionary genetics, Neuroscience, Molecular & Environmental Biology Plant Molecular Biology
	Mathematics	○	○	○	X	X	X	Analytics, Algebra, Statistics, Applied Mathematics, Geometry, Topology
	Physics	○	○	○	X	X	X	Condensed Matter Statistical Physics, Nano Physics, Nuclear Particle Physics, Acoustics
	Chemistry	X	○	○	X	X	X	Organic Chemistry, Physical Chemistry, Inorganic Chemistry, Analytical Chemistry, Biochemistry, Polymer Chemistry
	Energy Science	X	○	○	X	X	X	Energy Science
	Pharmacy	○	○	○	X	X	X	Pharmaceutical Biosciences, Pharmacology & Toxicology, Clinical Pharmacy, Social Pharmacy, Medicinal Chemistry & Natural Products, Pharmaceuticals & Drug Delivery, Industrial Pharmaceutical Pharmacy ※ All applicants should contact the advising professors in advance/ (Inquiry: 82-31-290-5874)
	Industrial	○	X	X	X	X	X	Those applicants who wish to apply for a combined Master's &

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	Major	Course (First Year)			Course (Transfer)			Course Description
		Master	Doctor	MA/PhD	Master	Doctor	MA/PhD	
	Pharmaceutical Science							Doctoral course or Doctoral course can apply to Pharmacy ※ All applicants should contact the advising professors in advance/ (Inquiry: 82-31-299-4371)
	Biotechnology and Bioengineering	○	○	○	X	X	X	Food Science and Biotechnology, Mechatronic System, Bio-Medical Engineering, Genetic Engineering
Engineering	Electrical and Computer Engineering	○	○	○	X	X	X	Electronic and Electrical Science, Computer Science ※ All applicants except HEC scholarship students should contact the advising professors in advance/ (Inquiry: 82-2-760-0525)
	Chemical Engineering	○	○	○	X	X	X	For those applicants who wish to apply for a combined Master's & Doctoral course, please contact prior to the submission of application form (Inquiry: jhyun0106@skku.edu)
	Polymer Science and Engineering	○	○	○	X	X	X	Polymer Science and Engineering
	Advanced Materials Science and Engineering	○	○	○	○	○	○	Materials Science and Engineering
	Mechanical Engineering	○	○	○	X	X	X	Mechanical Engineering
	Civil, Architectural and Environmental System Engineering	○	○	○	○	○	○	Structural Engineering, Hydraulic Engineering, Geodesy, Environmental Engineering, Structural Theory, Construction Management, Architectural Execution, Coastal Engineering
	Architecture	○	○	○	X	X	X	Urban Planning, Architectural Planning and Design, History, Green Architecture Urbanism
	Landscape Architecture	○	○	○	○	○	○	Landscape Architecture, Landscape Ecology & Management
	Industrial Engineering	○	○	○	○	○	○	Industrial Engineering
	Nanoscience and Technology	○	○	○	X	X	X	Nanoscience, Nanotechnology
	Biomedical Engineering	X	○	○	X	X	X	Biomaterials, Medical Devices, Neuroscience, Neural Engineering
	Convergence Engineering for Future City	○	○	○	X	X	X	U-City Planner & Designer, Infrastructure Engineer, Construction Manager, Green Facility Engineer
Sports	Sport Science	○	○	○	X	X	X	Exercise Physiology, Biomechanics, Sports Measurement & Statistics, Sports Psychology, Sports Sociology, Sports Marketing & Management
Medicine	Medicine	○	○	○	X	X	X	*Please refer to the table below regarding the 'Major Fields of Study in Medicine'

### ※ Major Fields of Study in Medicine

Affiliation	Major Fields of Study
Biomedical Science	Biochemistry and Molecular Biology, Pharmacology, Immunobiology, Molecular Parasitology, Physiology, Microbiology, Anatomy and Cell Biology, Social and Preventive Medicine
Clinical Medicine	Internal Medicine, Surgery, Obstetrics & Gynecology, Pediatrics, Psychiatry, Neurology, Orthopedic Surgery, Thoracic & Cardiovascular, Neurosurgery, Cosmetic & Plastic Surgery, Dermatology, Urology, Otorhinolaryngology, Ophthalmology, Diagnostic Radiology, Radiation Oncology, Anesthesiology & Pain Medicine, Laboratory Medicine, Rehabilitation Medicine, Nuclear Medicine, Family Medicine, Emergency Medicine, Pathology, Dentistry

※ All applicants for Dept. Medicine should write one of major fields of study on head part of study plan.

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### C. Interdisciplinary Course (More than two majors are cooperating for Research and Development.)

		Interdisciplinary Program	Course (First Year)			Course (Transfer)			Participation Majors
			Master	Doctor	MA/PhD	Master	Doctor	MA/PhD	
Seoul	Humanities Science	Interdisciplinary Course of Comparative Culture	○	○	X	X	X	X	Korean Language and Literature, English Language and Literature, French Language and Literature, German Language and Literature, Russian Language and Literature, Korean Literature in Classical Chinese, Philosophy, History, Law, Society, Fine Arts, Film, Landscape Architecture, Architecture, Chinese Language and Literature
	Art	Interdisciplinary Program in Art Studies	○	○	X	X	X	X	Confucian Studies, Korean Philosophy, Eastern Philosophy, Korean Language and Literature, English Language and Literature, French Language and Literature, German Language and Literature, Russian Language and Literature, Journalism and Mass Communication, Fashion Design, Fine Arts, Dance, Film, Design, Acting for Theatre, Film and Television
Suwon	Natural Science	Interdisciplinary Course of Physics and Chemistry	X	X	○	X	X	X	Physics, Chemistry
	Engineering	Interdisciplinary Program in Energy Systems Engineering	○	X	X	X	X	X	Electrical Computer Engineering, Mechanical Engineering, Chemical Engineering
		Interdisciplinary Program in Photovoltaic System Engineering	○	○	X	X	X	X	Electrical Computer Engineering, Advanced Materials Science and Engineering, Polymer Science and Engineering
		Interdisciplinary Course of Mechatronics engineering	○	X	X	X	X	X	Electrical Computer Engineering, Mechanical Engineering, Industrial Engineering
		Service Design Interdisciplinary Major	○	○	○	X	X	X	Mechanical Engineering, Industrial Engineering, Consumer Science, Interaction Science
		Program of Interdisciplinary Material Science and Engineering	○	○	○	X	X	X	Advanced Materials Science and Engineering, Polymer Science and Engineering

※ Interdisciplinary Program is regular course for Master's and Doctor's degree which more than 2 departments cooperate for interdisciplinary research and education

### 3 Admission Quota

- A. There is no quota for special admission of international students.
- B. The admission quota can vary depending on the amount of applicants.

### 4 Admission Requirements

#### A. Degree (Applicants must meet one of the conditions below)

- (1) Master / Combined Master's & Doctorate course applicants
    - ① Those who have earned a Bachelor's degree
    - ② Those who are expected to earn a Bachelor's degree by February 2017
  - (2) Doctoral course applicants
    - ① Those who have earned a Master's degree
    - ② Those who are expected to earn a Master's degree by February 2017
- ※ Chinese Language and Literature: Those who has had a Master' s degree thesis, he/she should submit his/her Master' s thesis.

#### B. Nationality (Applicants must meet one of the conditions below)

- (1) Those who have foreign citizenship and who have parents that also do
- (2) Applicants with foreign citizenship and have completed entire education courses (elementary, junior high, high school, and university) outside of Korea
- (3) Applicants who are citizens of Korea and have completed entire education courses (elementary, junior high, high school, and university) outside of Korea
- (4) Applicants who are new settlers from North Korea

#### C. Academic Requirements

- (1) Applicants with high academic achievement from their previous universities
  - (2) Applicants who have earned TOPIK level 3 or above (each department has different TOPIK requirement, please refer more detail information on page 10)
  - (3) Applicants who have earned TOEFL 530, CBT 197, iBT 71, IELTS 5.5, CEFR B2, TEPS 600 or above
  - (4) Applicants who meet one of the conditions below:
    - ① Applicants who are native English speakers
    - ② Applicants who have completed their secondary or higher education in English speaking countries (USA, Canada, UK, Australia, South Africa, etc.)
    - ③ Applicants whose major is Korean Language in foreign universities
    - ④ Applicants who have obtained a degree in Korean education courses
  - (5) Applicants who have been approved based on their language ability, by the departments that they have applied to
- ※ Applicants must meet at least one condition from above. Students must meet at least one condition from 1, 2, or 3. If they do not, they are also eligible if they meet conditions 4 or 5.



5 Application Procedure

**Application Submission**

[ Mon, October 31, 2016, 10:00 ~ Thu, November 17, 18:00 ]

- ◎ Application method – **Select one between ① and ②**
  - ① Apply online ([www.uwayapply.com](http://www.uwayapply.com)) + Submit documents by post or in person
  - ② Using the downloaded application form + Submit documents by post or in person
    - Application form download: <http://admission-global.skku.edu/>
- ◎ Application fee: ₩100,000 or \$100
  - Payment method for applicants who apply online:
    - ① Credit Card ② Account Transfer ③ Payment by Cellular Phone
  - Payment method for applicants who apply by mail or in person: Please send a postal money order when sending the documents or make a payment when submitting documents in person.
- ◎ Address: International Student Services Office (Graduate School), International Building, Sungkyunkwan University, 25-2, Sungkyunkwan-ro, Jongno-gu, Seoul, Korea (Postal code: 03063)



**Document Screening / Interview [ Sat, December 3, 2016 ]**

- ◎ Applicants should bring an identification card (Passport or Alien Registration Card)
  - **Check for the majors with interview tests (P. 9 ~ P. 12).**
  - The place and time for the interview will be announced at <http://admission-global.skku.edu/> on Wed, Nov 30, 2016, 14:00
  - Some applicants can arrange a telephone interview, if necessary.



**Admission Decision [ Thu, December 15, 2016 ] &  
Enrollment [ Wed, February 1 ~ Tue 7, 2017 ]**

- ◎ Announcement of Acceptance: <http://admission-global.skku.edu/>
  - **The candidate's name and application number are needed.**
  - Detailed information (name of candidate, application number, etc.) will be posted on the above website (notice menu).
- ◎ Tuition Bill: Print out from <http://admission-global.skku.edu/>
- ◎ Enrollment: Wire tuition fee to each applicant's virtual bank account or pay the tuition fee at any Woori bank branch in person.
  - ※ Applicants can check for their own bank account number on the tuition bill.
  - ※ The exact same amount of money on the tuition bill needs to be wired.



## Issuance of Certificate of Admission

[ Wed, February 1 ~ Tue 7, 2017 ]

※ A Certificate of Admission will only be issued after the registration process has been completed.

### ◎ Required Documents for all Students (Common Requirement)

- ① Receipt of tuition fee (Issued from Finance Office of SKKU) or a written notice of payment from Woori Bank with the stamp of confirmation of full payment.
  - ATM receipt for account transfer is not valid.
- ② Request for 'Certificate of Admission' (refer to the international admission information homepage: <http://admission-global.skku.edu/> > Forms & Downloads)
- ③ Color copy of passport
- ④ Copy of medical insurance certificate
  - You can choose between national health insurance or foreign student insurance from a Korean insurance company
  - Submit a copy of the insurance certificate which contains the insurance period.
    - ※ Foreign student insurance: insurance period is at least 1 year
  - You can choose among insurance plans recommended by the Office of International Student Services if you need the information regarding the insurance companies available.
- ⑤ Copy of alien registration card (If the applicant has a registration card)

## <Where to Submit the Application Form for a Certificate of Admission>

※ A Certificate of Admission will only be issued after the registration process has been completed.

### Applicants staying in Korea

The applicant himself/herself or a representative of the applicant should visit the Office of International Student Services located in each campus(Seoul or Suwon) with the required documents to get a Certificate of Admission (Refer to the pages above for the required documents).

The Location of the Office of Int'l Student Services  
[Seoul] 2 Floor, International Hall (90212)  
[Suwon] 1 Floor, Engineering building 2 (27125)

※ We do not accept documents by mail.

### Applicants staying abroad

If the applicant is not possible to visit the Office of International Student Services or to have his/her representative, he/she can apply for a Certificate of Admission by email.

All required documents should be scanned and emailed to [visa@skku.edu](mailto:visa@skku.edu).

Please write the address in English, post code and telephone no. for air mail.

※ We do not accept documents by mail.

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### ※ Notes

- ① All successful applicants should get a Certificate of Admission, regardless of having visa. A Certificate of Admission will only be issued after submitting all the necessary documents.
- ② The applicant himself/herself or a representative of the applicant should visit the Office of International Student Services located in each campus if he/she is currently staying in Korea and submit the application documents for the Certificate of Admission to the Office of International Student Services in each campus according to his/her major.  
※ Sending documents by post is not allowed.
- ③ For students who are applying for a Korean visa at Korean Embassy/Consulate, make sure to check with the respective office for the schedule beforehand because the period of visa issuance can take up to a maximum of more than 2 months. More details can be provided by the Korean Embassy in your residential area.

## 6 Evaluation

### A. Humanities and Social Sciences Campus – Seoul

Category	Major	Evaluation			Notes
		Document Screening	Interview	Interview Language	
Humanities	Confucian Studies	○	○	Korean	
	Korean Philosophy	○	○	Korean	
	Eastern Philosophy	○	○	Korean	
	Korean Language and Literature	○	○	Korean	Applicants should have a writing exam and interview (not possible for telephone/ internet protocol video interview)
	English Language and Literature	○	○	Korean	
	French Language and Literature	○	○	Korean	
	Chinese Language and Literature	○	○	Korean	A writing exam before interview
	German Language and Literature	○	○	Korean	
	Russian Language and Literature	○	X	-	
	Korean Literature in Classical Chinese	○	○	Korean	
	History	○	○	Korean	Language writing exam before interview
	Philosophy	○	○	Korean	
	Library and Information Science	○	○	Korean	
	Education	○	X	-	
	East Asian Studies	○	○	Korean	Refer to Notice ※

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Category	Major	Evaluation			Notes
		Document Screening	Interview	Interview Language	
Social Sciences	Law	○	○	Korean	
	Political Science	○	○	Korean	requires TOPIK level 5
	Journalism and Mass Communication	○	○	Korean/English	Consultation about interview with TA is necessary (82-2-760-0391) requires TOPIK level 5
	Sociology	○	X	-	requires TOPIK level 4
	Social Welfare	○	X	-	requires TOPIK level 4
	Psychology	○	X	-	requires TOPIK level 4
	Consumer and Family Sciences	○	○	Korean	requires TOPIK level 5
	Child Psychology and Education	○	X	-	Applicants may have a telephone interview, if necessary. requires TOPIK level 5
	Economics	○	X	-	Applicants may have a interview or telephone interview, if necessary.
	Statistics	○	○	Korean	
	International Trade	○	X	-	requires TOPIK level 6
	Business	○	○	Korean	English Exam
	Interaction Science	○	X	-	
Arts	Fine Arts	○	○	Korean	requires TOPIK level 4, Portfolio
	Design	○	○	Korean	requires TOPIK level 4, Portfolio
	Dance	○	○	Korean	requires TOPIK level 4
	Film, Television and Multimedia	○	○	Korean	requires TOPIK level 4, Portfolio
	Fashion Design	○	○	Korean	requires TOPIK level 4
	Acting for Theatre, Film and Television	○	○	Korean	requires TOPIK level 6 Resume and Portfolio

※ 「Design」: Applicants must submit a portfolio when submitting application documents.

※ 「East Asian Studies」: Applicants are generally required to attend an interview. If an applicant is living abroad, he/she may submit a **detailed study plan** instead of an interview, but attendance is preferred. The study plan must be more than five A4 pages and written in English or Korean (Korean is preferred) including the academic research project, field of study, and academic background.

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### B. Natural Sciences Campus - Suwon

Category	Major	Evaluation			Notes
		Document Screening	Interview	Interview Language	
Natural Sciences	Biological Sciences	○	X	-	
	Mathematics	○	X	-	
	Physics	○	X	-	
	Energy Science	○	X	-	
	Chemistry	○	X	-	
	Pharmacy	○	X	-	
	Industrial Pharmaceutical Science	○	X	-	
	Biotechnology and Bioengineering	○	X	-	
Engineering	Electrical and Computer Engineering	○	X	-	
	Chemical Engineering	○	X	-	
	Polymer Science and Engineering	○	X	-	
	Advanced Materials Science and Engineering	○	X	-	
	Mechanical Engineering	○	X	-	
	Civil, Architectural and Environmental System Engineering	○	X	-	
	Architecture	○	X	-	Portfolio
	Landscape Architecture	○	X	-	
	Industrial Engineering	○	X	-	
	Nanoscience and Technology	○	X	-	
	Biomedical Engineering	○	X	-	
	Convergence Engineering for Future City	○	X	-	
Sports	Sport Science	○	X	-	
Medicine	Medicine	○	X	-	

- ※ 「Mechanical Engineering」 : Applicants for Mechanical Engineering should be recommended by a SKKU faculty member and his/her information should be given in the application form.
- ※ 「Architecture」 : Applicants for Architecture need to submit a portfolio additionally with their Application Form.

### C. Interdisciplinary Courses

		Interdisciplinary Program	Evaluation			Notes
			Document Screening	Interview	Interview Language	
Humanities and Social Sciences Campus (Seoul)	Humanities	Interdisciplinary Course of Comparative Culture	○	○	Korean	
	Art	Interdisciplinary Program in Studies of Arts	○	○	Korean	requires TOPIK level 4
Natural Sciences Campus (Suwon)	Natural Sciences	Interdisciplinary Course of Physics and Chemistry	○	X	-	
	Engineering	Interdisciplinary Program in Energy Systems Engineering	○	X	-	
		Interdisciplinary Program in Photovoltaic System Engineering	○	X	-	
		Interdisciplinary Course of Mechatronics Engineering	○	X	-	
		Service Design Interdisciplinary Major	○	X	-	Please contact before the interview (82-31-299-6581/ dinstitute@skku.edu)
		Program of Interdisciplinary Material Science and Engineering	○	X	-	

## 7 Admission Criteria

- A. SKKU's selection committees for each major recruit students based on their total grades.
- B. The evaluation results of each major (document screening, interview) and language ability are the most important standards. Some majors require interviews (P. 9 ~ P. 12). All candidates must abide by the evaluation process of each major.
- C. Applicants who have not properly prepared the required documents will not be selected.
- D. SKKU does not recruit applicants that possess a lack of learning ability regardless of the Admission Quota.

**8 Required Documents**

**[ Common Required Documents ]**

- (1) **Application form** - Must be written in Korean or English only. Please use your English name as written on your passport.
- (2) **Study plan** - Must be written in Korean or English only
  - A. There is no designated form for the study plan.
  - B. If you apply for Energy Science or Nanoscience and Technology, please fill in the form in English only.
- (3) **Self-Introduction** - Must be written in Korean or English only
  - A. There is no designated form for the Self-Introduction.
  - B. If you apply for Energy Science or Nanoscience and Technology, please fill in the form in English only.
- (4) **Letter of consent for degree verification** - Must be written in English only
  - A. Please submit after filling in and signing all of the underlined blanks.
- (5) **Letter of request for degree verification** - Must be written in English only
  - A. Please submit after filling in and signing all of the underlined blanks.
- (6) **Copy of passport (color copy)**
- (7) **Copy of foreign registration card** (If an applicant possesses a registration card)
- (8) **Official family relationship document regarding the applicant and applicant's parents.**
- (9) **Official undergraduate school transcript / Graduate school transcript**
- (10) **Official undergraduate school graduation certificate / Graduate school graduation certificate**
  - A. Applicants for a doctorate course need to submit both undergraduate and graduate school documents.
  - B. If applicants are currently enrolled in an undergraduate or graduate course (have not graduated yet), they must submit an official document that indicates their expected date of graduation as well as the required graduation certificate by Fri, August 26, 2016.
- (11) **Certificate of Korean Government Scholarship Program (KGSP)** : If an applicant is supported by NIIED (National Institute for International Education).
- (12) **Official language (English or Korean) test results (transcript)** : Refer to p.6 for details  
※ Transcripts must be within the valid period.

[ Additional Required Documents ]

**(1) Only for those applicants who have graduated from universities in China**

A. Verification Report of a Chinese Higher Education Qualification Certificate

B. Credentials Report

① Applicants have to select and submit one of the above two documents (A or B).

※ If not, applicants are considered disqualified.

② Refer to the website below.

▶ 中國高等教育學歷查詢報告 (<http://www.chsi.com.cn>) or 認證報告 (<http://www.cdgcd.edu.cn>)

※ If there is a "中國高等教育學歷查詢報告", the "報告編號" must be written below the certificate.

③ You can see a sample of the document on the website below:

▶ <http://admission-global.skku.edu/> > Forms & Downloads > Example of verification report (Only for students who graduated from a university in china).

④ Transcripts and Certificates from Chinese universities MUST be accompanied by verification from the China Academic Degree & Graduate Education Development Center.

⑤ Refer to the webpage <http://www.chsi.com.cn> for an example of the verification report.

**(2) Applicants who expect to get a graduation certificate**

① Graduation Certificate

② Undergraduate school transcript that includes grades from the second semester of senior year (Master's degree Applicants)/ 4 semesters of Graduate school transcript (Doctor's degree Applicants)

③ If applicants are currently enrolled in an undergraduate or graduate course (have not graduated yet), they must submit the required graduation certificate by Fri, February 24, 2017. (Please indicate your application number, major, and program for graduate school at the bottom of application documents)

※ In cases of late submission, the applicants are considered disqualified.

**(3) Applicants who have completed entire education courses (elementary, junior high, high school and university) outside of Korea: Graduation certificate and transcript for elementary, junior high, high school, and university**

※ If an applicant is studying at an Apostille agreed country, they must please submit an Apostille certificate

**(4) North Korean defectors (NORTH KOREAN REFUGEES PROTECTION AND SETTLEMENT SUPPORT ACT): North Korean defectors registration certificate**

**(5) Only for those applicants who apply to Journalism and Mass Communication**

A. Please consult the Admin Office about additional documents required for submission (82-2-760-0391)



## 2017 Spring Graduate School Admission Guide

### (6) Only for those applicants who apply to the Doctoral Program in Korean Language and Literature

- A. Graduate – please submit a paper from your Master's degree
- B. Prospective Graduate – please submit a draft of your thesis

#### [ Address ]

International Student Services Office (Graduate School), International Building, Sungkyunkwan University, 25-2, Sungkyunkwan-ro, Jongno-gu, Seoul, Korea (Postal code: 03063)

- ※ All application documents must be original. If you have stamp from the issuing organization or get a signature of comparison with original from the SKKU Admissions Office, you can submit the copied documents.
- ※ All documents in a foreign language other than English or Korean must be accompanied by a notarized English or Korean translation.
- ※ None of the submitted documents will be returned regardless of whether or not you are selected.

### [ How to Submit the Required Documents ? ]

- (1) **Visit acceptance:** Submit the required documents with the application fee to the International Student Services Office.
- (2) **Post acceptance:** Send the required documents with the application fee by mail.

#### [ Address ]

International Student Services Office (Graduate School), International Building, Sungkyunkwan University, 25-2, Sungkyunkwan-ro, Jongno-gu, Seoul, Korea (Postal code: 03063)

### [ Instruction for Document Submission ]

- (1) All documents should be original.
  - However, you may submit copies only if they are the attested ones or if they are stamped by the SKKU Admissions Office after being compared with the original documents.
- (2) The documents written in foreign languages other than Korean and English, must be submitted with public notary copies translated into Korean or English.
- (3) All documents submitted to the International Student Services Office cannot be returned.

9 Application Fee

**A. Application Fee:** ₩100,000 or \$100

**B. Visit Acceptance:** Pay in cash at the International Student Services Office with the required documents

**C. Mail Acceptance:**

- 1) Send cash with an envelope
- 2) U.S. dollar money order with the required documents (Money order certificate must be original).
  - ※ Money order recipient: Sungkyunkwan University
- 3) Western Union
  - First, mail to intlhss@skku.edu to get the recipient information.
  - Second, mail to intlhss@skku.edu with the sender's name, country, amount, and MTCN
  - Applicants should pay the Western Union fee.
  - ※ After completing the application and payment, no changes, cancellations, or refunds are possible, except if there is a cancellation of recruitment by the SKKU.
  - ※ If applying through the internet (www.uwayapply.com), applicants can choose
    - ① Credit card payment
    - ② Wireless transfer
    - ③ Cell phone payment on the internet

## 2017 Spring Graduate School Admission Guide

### 10 Tuition & Scholarship

**1. Tuition and Fees (Below information is for 2016, Tuition and fees for 2017 will be differently revealed on late January 2017)**

	Admission Fee (KRW)	Tuition Fee (Per semester) (KRW)	Total (KRW)	Notes
Humanities, Social Science	1,131,000	4,988,000	6,119,000	
Interaction Science	1,131,000	5,912,000	7,043,000	
Science/Sports Medicine	1,131,000	5,939,000	7,070,000	Including Medicine (Biomedical Science)
Energy Science	1,131,000	6,366,000	7,497,000	
Engineering/ Biotechnology Bioengineering/Art	1,131,000	6,794,000	7,925,000	
Management of Technology	1,131,000	7,467,000	8,598,000	
Pharmacy	1,131,000	6,842,000	7,973,000	
Medicine	1,131,000	7,799,000	8,930,000	Including Medicine (Clinical Medicine)

## 2. Scholarships for International Students

### A. Successful candidates (as a foreigner) - all majors

- 1<sup>st</sup> semester: 25% ~ 30% of the tuition fee (according to the entrance test results)
- 2<sup>nd</sup> semester: 30% ~ 50% of the tuition fee (according to the SKKU scholarship regulations and your grades from last semester)

### B. Successful candidates (as a foreigner) - Natural Science, Engineering, and Medicine

- ※ Must be recommended by a professor at SKKU and must meet SKKU scholarship regulations
- Up to 100% of the tuition fee can be provided as a scholarship depending on the result of the applicant's scholarship evaluation conducted by the department (college).

## 11 Application Guidelines

### 1. Application Period

- A. When there are inadequate documents, an applicant will be excluded from the final evaluation. Also, if the information mentioned in the submitted documents is proved to be false, acceptance will automatically be cancelled (also during the period of attendance; no refund on tuition).
- B. In a case when there is a cancellation after registration, applicants need to visit the International Student Services Office with their ID cards to apply for a refund of tuition **by Tuesday, February 7, 2017, 16:00** (full refund of tuition). If applicants withdraw their admission after the semester has started, tuition will be refunded according to SKKU's refund policy.
- ※ The admission fee is non-refundable.
- C. For students who have graduated from foreign universities: The university applicants graduated from must be an officially approved institute of higher education by the national governments. If there are any problems or reasons for disqualification, admission will be cancelled.
- D. For students who have graduated from foreign universities: Applicants need to check whether the university where they are from is listed on the "List of Universities of the World" provided by the International Association of Universities (IAU) under UNESCO. If the applicants attended a university that is not on the list or the English name of the university is written differently, they need to submit a certificate issued by the embassy of their home nation to prove that the university is accredited by the government.
- ※ Applicants who fail to submit documentation are considered disqualified.
- ※ <http://www.whed.net/home.php> for List of Universities of the World
- E. Applicants need to submit an original copy of an official language proficiency test score. Submitting a copy is possible after confirming it with the International Student Services Office.

### 2. After Notification of Acceptance

- A. For students who have graduated from foreign universities, applicants need to actively cooperate when asked to make inquiries to their graduate universities even after their entrance. If a student is uncooperative, he/she will be regarded as disqualified and therefore their admittance will be cancelled.

## 2017 Spring Graduate School Admission Guide

B. If students are currently enrolled in an undergraduate or graduate course (have not graduated yet), they should submit an official document that indicates their expected date of graduation and must submit the required graduation certificate by Friday, February 24, 2017 to the Administrative Office (refer to page 20–21). Please indicate your name, application number, major, and program for graduate school at the bottom right side of application documents (Applicants who fail to submit documentation are considered disqualified). If applicants do not submit the graduation certificate by the deadline, their admittance will be canceled, in some cases.

※ Applicants please write your Name/Identification number/Program/Major on the bottom right corner of your transcript.

C. All successful applicants should get a 'Certificate of Admission', regardless of having a visa. Certificate of Admission will only be issued after submitting all of the necessary documents.

### 12 Contacts

#### A. Humanities and Social Sciences Campus - Seoul



※ ADDRESS : 25-2, Sungkyunkwan-ro, Jongno-gu, Seoul, Korea, 03063

## 2017 Spring Graduate School Admission Guide

### B. Natural Sciences Campus - Suwon



※ ADDRESS : 2066, Seobu-ro, Jangan-gu, Suwon, Gyeonggi-do, Korea, 16419

### C. Administrative Offices

Major	Administrative Office	Contact Number
Confucian Studies, Korean Philosophy, Eastern Philosophy	Office of Confucian Studies and Liberal Arts	82-2-760-0912
Fine Arts, Design, Dance, Film, Television and Multimedia, Fashion Design, Acting for Theatre, Film and Television	Office of Social Sciences and Art	82-2-760-0933
Korean Language and Literature, French Language and Literature, Chinese Language and Literature, German Language and Literature, Russian Language and Literature, Korean Literature in Classical Chinese, History, Philosophy, Library and Information Service, Interdisciplinary Course of Comparative Culture	Office of Confucian Studies and Liberal Arts	82-2-760-0912
Law	Office of Law School	82-2-760-0923
Political Science, Journalism and Mass Communication, Sociology, Social Welfare, Psychology, Consumer and Family Science, Child Psychology and Education, Interdisciplinary Course of Cognitive Science	Office of Social Sciences and Art	82-2-760-0933
Economics, Statistics, International Trade, Interdisciplinary Course of Actuarial Science	Office of Economics and Business Administration	82-2-760-0942
Education	Office of University College and Education	82-2-760-0965

## 2017 Spring Graduate School Admission Guide

Major	Administrative Office	Contact Number
East Asian Studies	Office of East Asian Studies	82-2-760-0775, 0777
Biomedical Engineering Interaction Science Energy Science SKKU Institute for Convergence	Office of Sungkyun Convergence Institute Office of Interaction Science Office of Energy Science Office of the Graduate School Policy /SKKU Institute for Convergence	82-31-299-4351 82-31-299-4272 82-31-290-5703
Biological Sciences, Mathematics, Physics, Chemistry, Interdisciplinary Course of Physics and Chemistry	Office of Science / Biotechnology & Bioengineering / Sport Science	82-31-290-5801
Electrical and Computer Engineering, Interdisciplinary Program in Energy Systems Engineering, Interdisciplinary Program in Photovoltaic System Engineering Interaction science	Office of - Electrical and Computer Engineering - Interdisciplinary Program in Energy Systems Engineering - Interdisciplinary Program in Photovoltaic System Engineering - Interaction science	82-31-290-5818/5822 31-290-5822 31-299-4619 82-2-740-1882
Chemical Engineering, Polymer Science and Engineering, Advanced Materials Science and Engineering, Mechanical Engineering, Civil, Architectural and Environmental System Engineering, Architecture, Convergence Engineering for Future City, Landscape Architecture, Industrial Engineering, Management of Technology, Interdisciplinary Course of Applied Chemical Materials, Interdisciplinary Course of Mechatronics Engineering, Interdisciplinary Course of Geographic Information Systems, Service Design Interdisciplinary Major, Program of Interdisciplinary Material Science and Engineering	Office of Engineering	82-31-290-5841
Biotechnology and Bioengineering, Interdisciplinary Course of Biotechnology	Office of Science / Biotechnology & Bioengineering / Sport Science	82-31-290-5876
Pharmacy, Industrial Pharmaceutical Science, Interdisciplinary Course of Biomedical Drug Development	Office of Pharmacy	82-31-290-5874
Sport Science	Office of Science / Biotechnology & Bioengineering / Sport Science	82-31-290-5876
Nanoscience and Technology	Office of Sungkyun Advanced Institute of Nanotechnology	82-31-299-4113
Medicine	Office of Medicine	82-2-2148-9917 82-31-299-6021

※ Please contact the Administrative Office for the curriculum, class hours, etc.

## 2017 Spring Graduate School Admission Guide

### ※ Contact Number for Each Department

Department	Phone number	Department	Phone number
Architectural and Environmental System Engineering	031-290-7840	Advanced Materials Science and Engineering	031-290-7370,7390
Architecture	031-290-7550	Psychology	02-760-0485
Economics	02-760-0949	Child Psychology and Education	02-760-0525
Polymer Science and Engineering	031-290-7280	Pharmacy	031-290-5874
Disciplinary Education	02-760-0671	Energy Science	031-299-4272
Education	02-760-0535	Interdisciplinary Course of Energy Systems Engineering	031-290-5822
Korean Language and Literature	02-760-0556	Film, Television & Multimedia	02-760-0661
Graduate School of Governance (Public Administration)	02-760-0745	English Language and Literature	02-760-0246
Global Civil Engineering	031-299-4251	Interdisciplinary Course of Actuarial Science	02-760-1429
Biomedical engineering	031-299-4351	Confucian and Oriental Studies	02-760-0201
Mechanical Engineering	031-290-5881	Program of Interdisciplinary Material Science and Engineering	031-290-7280
Management Technology	031-290-5531	Interdisciplinary Course of Applied Chemical Materials	031-290-7310
Advanced Institute of Nanotechnology	031-299-4113	Fashion Design	02-760-0515
German Language and Literature	02-760-0291	Medicine (Biomedical science)	031-299-6021
East Asian Studies	02-760-0784,0777	Medicine (Clinical Medicine)	02-2148-9917
Eastern Philosophy	02-760-0221	Human Resource Development	02-760-0821
Design	02-760-0651	Interdisciplinary Course of Cognitive Science	02-760-1094
Russian Language and Literature	02-760-0641	Interaction Science	02-740-1882
Interdisciplinary Course of Mechatronics Engineering	031-290-5882	Clinical Research Design & Evaluation	02-2148-7799
Dance	02-760-0604	Electronic, Electrical, and Computer Engineering	031-290-5818,5824
Library and information science	02-760-0325	Political Science	02-760-0379
Interdisciplinary Course of Physics and Chemistry	031-290-5262	Industrial Pharmaceutical Science	031-299-4370
Physics	031-290-7040	Landscape Architecture	031-290-7840
Convergence Engineering for Future City	031-299-4779	Graduate School of China-MBA, MBE	02-740-1543
Arts	02-760-0575	Law	02-760-0341
Sports Sciences	031-299-6920	Interdisciplinary Course of Actuarial Science	02-760-0948
Journalism and Mass Communication	02-760-0391	Interdisciplinary Course of Comparative Culture	02-760-1093



## 2017 Spring Graduate School Admission Guide

Social Welfare	02-760-0631	Translating Pre-modern Korean Texts in Classical Chinese	02-760-0784,0777
Sociology	02-760-0405	Korean Literature in Classical Chinese	02-760-0334
Industrial Engineering	031-290-7590	Chemical Engineering	031-290-7310
Biotechnology and Bioengineering	031-290-7810	Chemistry	031-290-7060
Interdisciplinary Course of Biotechnology	031-290-7860	Interdisciplinary Program in Photovoltaic System Engineering	031-299-4619
Biological Science	031-290-7000		
Service Design Interdisciplinary Major	031-299-6581		
Consumer & Family Science	02-760-0507		
Mathematics	031-290-7020		
History	02-760-0301		
Chinese Language and Literature	02-760-0281		
Philosophy	02-760-0315		
Statistics	02-760-0461		
French Language and Literature	02-760-0271		
Korean Philosophy	02-760-0211		

# [2017 Spring] Application form - SKKU Graduate School

2017 학년도 전기 외국인특별전형 (※: This symbol means 'Do not put')				수험번호 (Applicant No.)		※		
성명 (Name)	Korean					사 진 (Photo) (4Cm×5Cm)		
	English	(Surname)	(Given Names)					
지원학과 (Major that applicant wants to study at SKKU)		(Put the exact major name in SKKU - Refer to the Admission Guide)						
과정 (Master's/Doctorate/Master's & Doctorate)								
입학구분 (First Year or Transfer)								
생년월일 (Date of Birth)		(Day)	(Month)	(Year)				
국적 (Nationality)								
공인어학능력시험 점수 - TOPIK (Official Language Test Results)		공인어학능력시험 점수 - English (Official Language Test Results)		(Test)	(Score)			
여권번호 (Passport No.)				외국인등록번호 (Foreign No.) (Put only if you have)				
이메일 (Email)				휴대폰번호(Cellular phone No.) (Put only if you have)				
<p>성균관대내의 추천교수 성명 및 연락처 (있는 경우에만 기재)          Recommending SKKU professor(if any) name/phone no./email          ※ 단, 아동·청소년학과/기계공학과/약학과/제약산업학과/전자전기컴퓨터공학과 지원자는 필수입력 사항임          (Mandatory for Child Psychology and Education/ Mechanical Engineering/Pharmacy/Industrial Pharmaceutical Science/ Electrical and Computer Engineering)</p>								
학 력	고등학교 (High School)	Name						
	학 사 (Bachelor's)	Name of University						
		Major		Grade Point Average (GPA)	(out of) /			
		Date of Admission	(Day/Month/Year)	Date of Graduation	(Day/Month/Year)			
	석 사 (Master's)	Name of University						
		Major		Grade Point Average (GPA)	(out of) /			
		Date of Admission	(Day/Month/Year)	Date of Graduation	(Day/Month/Year)			
	박 사 (Doctorate)	Name of University						
		Major		Grade Point Average (GPA)	(out of) /			
		Date of Admission	(Day/Month/Year)	Date of Graduation	(Day/Month/Year)			
	父 국적 (Nationality of Father)				母 국적 (Nationality of Mother)			
	제 출 서 류	1. 학업계획서	※	7. 학력조회뢰서	※	수입증지 ※		
2. 자기소개서		※	8. 학력조회동의서	※				
3. 학사 졸업(예정)증명서		※	9. 고등교육학력사순보고서	※				
4. 학사 성적증명서		※	10. 어학능력증명서(한국어/영어)	※				
5. 석사 졸업(예정)증명서		※	11. Family relations certificate	※				
6. 석사 성적 증명서		※	12. Copy of passport	※				

서류제출일	※	전산입력일	※
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# Self-Introduction

자 기 소 개 서(한글 or 영문)

Spring - 2017

지원학과 Major		성 명 Name	
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SUNGKYUNKWAN UNIVERSITY GRADUATE SCHOOL

# Study Plan

학업계획서

Spring - 2017

<b>Type of Application</b> 구 분	First Year( ) 신입학	Transfer( ) 편입학	<b>Degree</b> 과 정	Master( ) 석사	Doctorate( ) 박사	Master&Doctorate( ) 석.박사통합
<b>Major</b> 지원학과			<b>Name</b> 성 명			

※ Describe your study plan according to headings below(1 page each, in Korean or English).

입학후의 학업에 대한 계획을 다음 항목별로 기술하십시오.(각 1매) (한글 또는 영어로 작성하십시오)

1. Personal academic orientation

2. Reason of application and personal goal(s)

3. Future study plan(s)

4. Other(s)



# Study Plan

학업계획서

Spring - 2017



SUNGKYUNKWAN UNIVERSITY GRADUATE SCHOOL

# Study Plan

학업계획서

Spring - 2017



SUNGKYUNKWAN UNIVERSITY GRADUATE SCHOOL

Spring - 2017

LETTER OF CONSENT (학력조회동의서)



SUNGKYUNKWAN UNIVERSITY

Office of International Student Services  
25-2, Sungkyunkwan-ro, Jongno-gu, Seoul, Korea

NO	
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Tel: +82-2-760-0025  
Fax: +82-2-760-0030  
<http://www.skku.edu>

To Whom It May Concern:

This letter is to confirm that I attended (\*Name of school \_\_\_\_\_).

I have applied to Sungkyunkwan University in Seoul, Korea for the \*2017 academic year and have agreed to allow Sungkyunkwan University to officially request my academic records from the schools I previously attended.

In this regard, I would like to request your full assistance when the University's Office of International Student Services contacts you regarding verification of enrollment and transcripts.

Enrolled Name: \* \_\_\_\_\_

Student ID Number: \* \_\_\_\_\_

Date of Birth: \* \_\_\_\_\_

Date of Admission (transfer): \* \_\_\_\_\_

Date of Graduation (withdrawal): \* \_\_\_\_\_

Sincerely,

\* \_\_\_\_\_  
Signature

\* (month) - (day) - (year) 2016  
Date

※일자 표기 (Example)  
(월) - (일) - (년) 2016  
(월:Month) (일:Day) (년:Year)

※Applicants should write on the lines marked with \*

Spring - 2017

LETTER OF REQUEST (학력조회요청서)



SUNGKYUNKWAN UNIVERSITY

Office of International Student Services  
25-2, Sungkyunkwan-ro, Jongno-gu, Seoul, Korea

NO

Tel: +82-2-760-0025

Fax: +82-2-760-0030

<http://www.skku.edu>

Date: . . . (dd/mm/yyyy)

School Name:

Address:

Zip Code:

Tel:

Fax:

Email:

Student Name:

Student ID Number:

**Subject: Requesting Student Information**

Dear Sir or Madam,

The above applicant has submitted educational documents issued by your institution to our university. We ask that you please verify the accuracy and authenticity of the enclosed documents. We need your confirmation about his/her graduation, field of major, and date of graduation. Please fill in the lines below and return this document to our office. You may respond via fax or mail.

Thank you for your cooperation. We look forward to hearing from you soon.

Sincerely,

Vice President of International Affairs \_\_\_\_\_

**Questions to Verify Student Information**

Student's Name: \_\_\_\_\_

Degree: \_\_\_\_\_

Major: \_\_\_\_\_

Date Conferred: \_\_\_\_\_

Name of Institution: \_\_\_\_\_

Signature of University Official \_\_\_\_\_