

2016 Fall

# Graduate School Admission Guide



2016 Fall Graduate School  
Admission Guide

## CONTENTS

1	Application Periods .....	1
2	Academic Departments (Major/Degree) .....	1
3	Admission Quota .....	4
4	Admission Requirements .....	4
5	Application Procedure .....	5
6	Evaluation .....	7
7	Admission Criteria .....	9
8	Required Documents .....	10
9	Application Fee .....	13
10	Tuition & Scholarship .....	14
11	Application Guidelines .....	15
12	Contacts .....	16

### Appendix

- **Form 1.** Application Form (Sample)
- **Form 2.** Self-Introduction (Sample)
- **Form 3.** Study Plan (Sample)
- **Form 4.** Letter of Consent (Sample)
- **Form 5.** Letter of Request (Sample)

## 2016 Fall Graduate School Admission Guide

### 1 Application Periods

#### A. Timetable

Step	Date & Time	Remarks
Application Submission	Fri., July 1, 2016, 10:00 ~ Tue., July 12, 2016, 18:00	Select one among 1), 2), 3) 1) By Internet 2) By Visiting 3) By Mail
Documents Submission		Submit documents to the International Student Services Office
Interview	Wed., July 20, 2016	※ Not all majors require an interview. (P.7 ~ 8)
Acceptance Notification	Thu., July 28, 2016	<a href="http://admission-global.skku.edu">http://admission-global.skku.edu</a>
Registration	Fri., July 29, 2016 ~ Wed., August 3, 2016	Account number for paying tuition is stated on the bill. ( <a href="http://admission-global.skku.edu/">http://admission-global.skku.edu/</a> )
Issuance of Certificate of Admission	Fri., July 29, 2016 ~ Wed., August 3, 2016	

#### B. Interview (Please check the information on P.7~8)

- Interviews are conducted based on each major.
- The time and place will be announced on Monday, July 18, 2016 at 14:00 on the graduate school admission information website (<http://admission-global.skku.edu/>).

### 2 Academic Departments (Major/Degree)

#### A. Humanities and Social Sciences Campus - Seoul

	Major	Course (First Year)			Course (Transfer)			Course Description
		Master	Doctor	MA/PhD	Master	Doctor	MA/PhD	
Humanities Science	German Language and Literature	○	○	○	X	X	X	German Language, German Literature
	Russian Language and Literature	○	○	○	X	X	X	Russian Language, Russian Literature
	East Asian Studies	○	○	X	X	X	X	East Asian Literature, History, Philosophy, Politics
Social Science	Law	○	X	X	X	X	X	Law school Ph.D. and S.J.D. will be selected in regular admission together.
	Journalism and Mass Communication	○	○	○	X	X	X	Media, Advertising & Public Relations, Multimedia, Culture Contents Please contact before application (82-2-760-0391)
	Sociology	○	○	○	X	X	X	Sociology

## 2016 Fall Graduate School Admission Guide

	Major	Course (First Year)			Course (Transfer)			Course Description
		Master	Doctor	MA/PhD	Master	Doctor	MA/PhD	
	Consumer and Family Sciences	○	○	X	X	X	X	Consumer, Family Science
	Interaction Science	○	○	○	X	X	X	Choose between General Track and Industry Leadership Track
Art	Film, Television and Multimedia	○	○	○	X	X	X	Film and Visual Studies, Interdisciplinary Studies
	Fashion Design	○	○	○	X	X	X	Dress History, Fashion Marketing · Dress Psychology, Apparel Production · Functional Apparel, Fashion Design · Aesthetics of Dress

#### B. Natural Sciences Campus - Suwon

	Major	Course (First Year)			Course (Transfer)			Course Description
		Master	Doctor	MA/PhD	Master	Doctor	MA/PhD	
Natural Science	Physics	○	○	○	X	X	X	Condensed Matter Statistical Physics, Nano Physics, Nuclear Particle Physics, Acoustics
	Energy Science	X	○	○	X	X	X	Energy Science
	Chemistry	X	○	○	X	X	X	Organic Chemistry, Physical Chemistry, Inorganic Chemistry, Analytical Chemistry, Biochemistry, Polymer Chemistry
	Biotechnology and Bioengineering	○	○	○	X	X	X	Food Science and Biotechnology, Mechatronic System, Bio-Medical Engineering, Genetic Engineering
	Pharmacy	○	○	○	X	X	X	Pharmaceutical Biosciences, Pharmacology & Toxicology, Clinical Pharmacy, Social Pharmacy, Medicinal Chemistry & Natural Products, Pharmaceuticals & Drug Delivery, Industrial Pharmaceutical Pharmacy ※ All applicants should contact the advising professors in advance/ (Inquiry: 82-31-290-5874)
	Industrial Pharmaceutical Science	○	X	X	X	X	X	Those applicants who wish to apply for a combined Master ' s & Doctoral course or Doctoral course can apply to Pharmacy ※ All applicants should contact the advising professors in advance/ (Inquiry: 82-31-299-4371)
Engineering	Electrical and Computer Engineering	○	○	○	○	X	X	Electronic and Electrical Science, Computer Science
	Chemical Engineering	○	○	○	○	○	○	For those applicants who wish to apply for a combined Master ' s & Doctoral course, please contact prior to the submission of application form (jhyun0106@skku.edu)
	Advanced Materials Science and Engineering	○	○	○	○	○	○	Materials Science and Engineering
	Mechanical Engineering	○	○	○	X	X	X	Mechanical Engineering
	Civil, Architectural and Environmental System Engineering	○	○	○	○	○	○	Structural Engineering, Water Resources Engineering, Geotechnical Engineering, Geodetic and Geo-Spatial Science, Environmental Engineering, Construction Engineering and Management, Building Technology, Coastal Engineering
	Architecture	○	○	○	X	X	X	Urban Planning, Architectural Planning and Design, History, Green Architecture Urbanism

## 2016 Fall Graduate School Admission Guide

	Major	Course (First Year)			Course (Transfer)			Course Description
		Master	Doctor	MA/PhD	Master	Doctor	MA/PhD	
	Landscape Architecture	○	○	○	○	○	○	Landscape Architecture, Landscape Ecology & Management
	Industrial Engineering	○	○	○	○	○	○	Industrial Engineering
	Nanoscience and Technology	○	○	○	X	X	X	Nanoscience, Nanotechnology
	Biomedical Engineering	X	X	○	X	X	X	Biomaterials, Medical Devices, Neuroscience, Neural Engineering
	Convergence Engineering for Future City	○	○	○	X	X	X	U-City Planner & Designer, Infrastructure Engineer, Construction Manager, Green Facility Engineer
Sports	Sport Science	○	○	○	X	X	X	Exercise Physiology, Biomechanics, Sports Measurement & Statistics, Sports Psychology, Sports Sociology, Sports Marketing & Management
Medicine	Medicine	○	○	○	X	X	X	*Please refer to the table below regarding the 'Major Fields of Study in Medicine'

### ※ Major Fields of Study in Medicine

Affiliation	Major Fields of Study
Biomedical Science	Biochemistry and Molecular Biology, Pharmacology, Immunobiology, Molecular Parasitology, Physiology, Microbiology, Anatomy and Cell Biology, Social and Preventive Medicine

### C. Interdisciplinary Course (More than two majors are cooperating for Research and Development.)

		Interdisciplinary Program	Course (First Year)			Course (Transfer)			Participation Majors
			Master	Doctor	MA/PhD	Master	Doctor	MA/PhD	
Seoul	Humanities Science	Interdisciplinary Course of Comparative Culture	○	○	X	X	X	X	Korean Language and Literature, English Language and Literature, French Language and Literature, German Language and Literature, Russian Language and Literature, Korean Literature in Classical Chinese, Philosophy, History, Law, Society, Fine Arts, Film, Landscape Architecture, Architecture, Chinese Language and Literature
Suwon	Natural Science	Interdisciplinary Course of Physics and Chemistry	X	X	○	X	X	X	Physics, Chemistry
	Engineering	Interdisciplinary Program in Energy Systems Engineering	○	X	X	X	X	X	Electrical Computer Engineering, Mechanical Engineering, Chemical Engineering
		Interdisciplinary Course of Mechatronics engineering	○	X	X	X	X	X	Electrical Computer Engineering, Mechanical Engineering, Industrial Engineering
		Service Design Interdisciplinary Major	○	○	○	X	X	X	Mechanical Engineering, Industrial Engineering, Consumer Science, Interaction Science

## 2016 Fall Graduate School Admission Guide

### 3 Admission Quota

- There is no quota for special admission of international students.
- The admission quota can vary depending on the amount of applicants.

### 4 Admission Requirements

#### A. Degree (Applicants must meet one of the conditions below)

- Master / Combined Master's & Doctorate course applicants
  - Those who have earned a Bachelor's degree
  - Those who are expected to earn a Bachelor's degree by August 2016
- Doctoral course applicants
  - Those who have earned a Master's degree
  - Those who are expected to earn a Master's degree by August 2016

#### B. Nationality (Applicants must meet one of the conditions below)

- Those who have foreign citizenship and who have parents that also do
- Applicants with foreign citizenship and have completed entire education courses (elementary, junior high, high school, and university) outside of Korea
- Applicants who are citizens of Korea and have completed entire education courses (elementary, junior high, high school, and university) outside of Korea
- Applicants who are new settlers from North Korea

#### C. Academic Requirements

- Applicants with high academic achievement from their previous universities
- Applicants who have earned TOPIK level 3 or above
- Applicants who have earned TOEFL 530, CBT 197, iBT 71, IELTS 5.5, CEFR B2, TEPS 600 or above
- Applicants who meet one of the conditions below:
  - Applicants who are native English speakers
  - Applicants who have completed their secondary or higher education in English speaking countries (USA, Canada, UK, Australia, South Africa, etc.)
  - Applicants whose major is Korean Language in foreign universities
  - Applicants who have obtained a degree in Korean education courses
- Applicants who have been approved based on their language ability, by the departments that they have applied to

※ Applicants must meet at least one condition from above. Students must meet at least one condition from 1, 2, or 3. If they do not, they are also eligible if they meet conditions 4 or 5.

5 Application Procedure

Application Submission

[ Fri., July 1, 2016, 10:00 ~ Tue., July 12, 18:00 ]

- ◎ Application method – **Select one between ① and ②**
  - ① Apply online ([www.uwayapply.com](http://www.uwayapply.com)) + Submit documents by post or in person
  - ② Using the downloaded application form + Submit documents by post or in person
    - Application form download: <http://admission-global.skku.edu/>
- ◎ Application fee: ₩100,000 or \$100
  - Payment method for applicants who apply online:
    - ① Credit Card ② Account Transfer ③ Payment by Cellular Phone
  - Payment method for applicants who apply by mail or in person: Please send a postal money order when sending the documents or make a payment when submitting documents in person.
- ◎ Address: International Student Services Office (Graduate School), International Building, Sungkyunkwan University, 25-2, Sungkyunkwan-ro, Jongno-gu, Seoul, Korea (Postal code: 03063)



Document Screening / Interview [ Wed., July 20, 2016 ]

- ◎ Applicants should bring an identification card (Passport or Alien Registration Card)
  - **Check for the majors with interview tests (P. 7~8).**
  - The place and time for the interview will be announced at <http://admission-global.skku.edu/> on Mon., July 18, 2016, 14:00
  - Applicants are required to attend interviews when a specific major requires it.



Admission Decision [ Thu., July 28, 2016 ]  
& Enrollment [ Fri., July 29, 2016 ~ Wed., August 3, 2016 ]

- ◎ Announcement of Acceptance: <http://admission-global.skku.edu/>
  - **The candidate's name and application number are needed.**
  - **Detailed information (name of candidate, application number, etc.) will be posted on the above website (notice menu).**
- ◎ Tuition Bill: Print out from <http://admission-global.skku.edu/>
- ◎ Enrollment: Wire tuition fee to each applicant's virtual bank account or pay the tuition fee at any Woori bank branch in person.
  - ※ Applicants can check for their own bank account number on the tuition bill.
  - ※ The exact same amount of money on the tuition bill needs to be wired.



Issuance of Certificate of Admission

[ Fri., July 29, 2016 ~ Wed., August 3, 2016 ]

※ A Certificate of Admission will only be issued after the registration process has been completed.

- ◎ **Required Documents for all Students (Common Requirement)**
  - ① Receipt of tuition fee (Issued from Finance Office of SKKU) or a written notice of payment from Woori Bank with the stamp of confirmation of full payment.
    - ATM receipt for account transfer is not valid.
  - ② Request for 'Certificate of Admission' (refer to the international admission information homepage: <http://admission-global.skku.edu/> > Forms & Downloads)
  - ③ Color copy of passport
  - ④ Copy of medical insurance certificate
    - You can choose between national health insurance or foreign student insurance from a Korean insurance company
    - Submit a copy of the insurance certificate which contains the insurance period.
      - ※ Foreign student insurance: insurance period is at least 1 year
  - ⑤ Copy of alien registration card (If the applicant has a registration card)

<Where to Submit the Application Form for a Certificate of Admission>

※ A Certificate of Admission will only be issued after the registration process has been completed.

Applicants staying in Korea	Applicants staying abroad
<p>The applicant himself/herself or a representative of the applicant should visit the Office of International Student Services located in each campus(Seoul or Suwon) with the required documents to get a Certificate of Admission (Refer to the pages above for the required documents).</p> <p>The Location of the Office of Int'l Student Services [Seoul] 2 Floor, International Hall (90212) [Suwon] 1 Floor, Engineering building 2 (27125)</p> <p>※ We do not accept documents by mail.</p>	<p>If the applicant is not possible to visit the Office of International Student Services or to have his/her representative, he/she can apply for a Certificate of Admission by email.</p> <p>All required documents should be scanned and emailed to <a href="mailto:visa@skku.edu">visa@skku.edu</a>.</p> <p>Please write the address in English, post code and telephone no. for air mail.</p> <p>※ We do not accept documents by mail.</p>

※ Notes

- ① All successful applicants should get a Certificate of Admission, regardless of having visa. A Certificate of Admission will only be issued after submitting all the necessary documents.
- ② The applicant himself/herself or a representative of the applicant should visit the Office of International Student Services located in each campus if he/she is currently staying in Korea and submit the application documents for the Certificate of Admission to the Office of International Student Services in each campus according to his/her major.  
※ Sending documents by post is not allowed.
- ③ For students who are applying for a Korean visa at Korean Embassy/Consulate, make sure to check with the respective office for the schedule beforehand because the period of visa issuance can take up to a maximum of more than 2 months. More details can be provided by the Korean Embassy in your residential area.

6 Evaluation

A. Humanities and Social Sciences Campus – Seoul

Category	Major	Evaluation			Notes
		Document Screening	Interview	Interview Language	
Humanities	German Language and Literature	○	○	Korean	
	Russian Language and Literature	○	X	-	
	East Asian Studies	○	○	Korean	Refer to Notice ※
Social Sciences	Law	○	○	Korean	
	Journalism and Mass Communication	○	○	Korean/English	Consultation about interview with TA is necessary (82-2-760-0391)
	Sociology	○	X	-	
	Consumer and Family Sciences	○	○	Korean	
	Interaction Science	○	X	-	
Arts	Film, Television and Multimedia	○	○	Korean	Portfolio
	Fashion Design	○	○	Korean	

- ※ 「East Asian Studies」: Applicants are generally required to attend an interview. If an applicant is living abroad, he/she may submit a detailed study plan instead of an interview, but attendance is preferred. The study plan must be more than five A4 pages and written in English or Korean (Korean is preferred) including the academic research project, field of study, and academic background.

B. Natural Sciences Campus - Suwon

Category	Major	Evaluation			Notes
		Document Screening	Interview	Interview Language	
Natural Sciences	Physics	○	X	-	
	Energy Science	○	X	-	
	Chemistry	○	X	-	
	Biotechnology and Bioengineering	○	X	-	
	Pharmacy	○	X	-	
Engineering	Industrial Pharmaceutical Science	○	X	-	
	Electrical and Computer Engineering	○	X	-	
	Chemical Engineering	○	X	-	
	Advanced Materials Science and Engineering	○	X	-	
	Mechanical Engineering	○	X	-	
	Civil, Architectural and Environmental System Engineering	○	X	-	
	Architecture	○	X	-	Portfolio
	Landscape Architecture	○	○	-	
	Industrial Engineering	○	X	-	
	Nanoscience and Technology	○	X	-	
	Biomedical Engineering	○	X	-	
	Convergence Engineering for Future City	○	X	-	
Sports	Sport Science	○	X	-	
Medicine	Medicine	○	X	-	

- ※ 「Mechanical Engineering」: Applicants for Mechanical Engineering should be recommended by a SKKU faculty member and his/her information should be given in the application form.
- ※ 「Architecture」: Applicants for Architecture need to submit a portfolio additionally with their Application Form.
- ※ 「Landscape Architecture」: There are interviews for applicants for Landscape Architecture who are currently staying in Korea.

### C. Interdisciplinary Courses

		Interdisciplinary Program	Evaluation			Notes
			Document Screening	Interview	Interview Language	
Humanities and Social Sciences Campus (Seoul)	Humanities	Interdisciplinary Course of Comparative Culture	○	○	Korean	
Natural Sciences Campus (Suwon)	Natural Sciences	Interdisciplinary Course of Physics and Chemistry	○	X	-	
	Engineering	Interdisciplinary Program in Energy Systems Engineering	○	X	-	
		Interdisciplinary Course of Mechatronics Engineering	○	X	-	
		Service Design Interdisciplinary Major	○	X	-	Please contact before the interview (82-31-299-6581/ dinstitute@skku.edu)

### 7 Admission Criteria

- SKKU's selection committees for each major recruit students based on their total grades.
- The evaluation results of each major (document screening, interview) and language ability are the most important standards. Some majors require interviews (P. 7 ~ 8). All candidates must abide by the evaluation process of each major.
- Applicants who have not properly prepared the required documents will not be selected.
- SKKU does not recruit applicants that possess a lack of learning ability regardless of the Admission Quota.

### 8 Required Documents

#### [ Common Required Documents ]

- (1) Application form** - Must be written in Korean or English only. Please use your English name as written on your passport.
- (2) Study plan** - Must be written in Korean or English only
  - There is no designated form for the study plan.
  - If you apply for Energy Science or Nanoscience and Technology, please fill in the form in English only.
- (3) Self-Introduction** - Must be written in Korean or English only
  - There is no designated form for the Self-Introduction.
  - If you apply for Energy Science or Nanoscience and Technology, please fill in the form in English only.
- (4) Letter of consent for degree verification** - Must be written in English only
  - Please submit after filling in and signing all of the underlined blanks.
- (5) Letter of request for degree verification** - Must be written in English only
  - Please submit after filling in and signing all of the underlined blanks.
- (6) Copy of passport (color copy)**
- (7) Copy of foreign registration card** (If an applicant possesses a registration card)
- (8) Official family relationship document regarding the applicant and applicant's parents.**
- (9) Official undergraduate school transcript / Graduate school transcript**
- (10) Official undergraduate school graduation certificate / Graduate school graduation certificate**
  - Applicants for a doctorate course need to submit both undergraduate and graduate school documents.
  - If applicants are currently enrolled in an undergraduate or graduate course (have not graduated yet), they must submit an official document that indicates their expected date of graduation as well as the required graduation certificate by Fri, August 26, 2016.
- (11) Certificate of Korean Government Scholarship Program (KGSP)** : If an applicant is supported by NIIED (National Institute for International Education).
- (12) Official language (English or Korean) test results (transcript)** : Refer to p.6 for details
 

※ Transcripts must be within the valid period.

[ Additional Required Documents ]

(1) Only for those applicants who have graduated from universities in China

A. Verification Report of a Chinese Higher Education Qualification Certificate

B. Credentials Report

- ① Applicants have to select and submit one of the above two documents (A or B).  
\* If not, applicants are considered disqualified.
- ② Refer to the website below.  
▶ 中國高等教育學歷查詢報告 (<http://www.chsi.com.cn>) or 認證報告 (<http://www.cdged.edu.cn>)  
\* If there is a "中國高等教育學歷查詢報告", the "報告編號" must be written below the certificate.
- ③ You can see a sample of the document on the website below:  
▶ <http://admission-global.skku.edu/> > Forms & Downloads > Example of verification report (Only for students who graduated from a university in china).
- ④ Transcripts and Certificates from Chinese universities MUST be accompanied by verification from the China Academic Degree & Graduate Education Development Center.
- ⑤ Refer to the webpage <http://www.chsi.com.cn> for an example of the verification report.

(2) Applicants who expect to get a graduation certificate

- ① Graduation Certificate
- ② Undergraduate school transcript that includes grades from the second semester of senior year (Master's degree Applicants)/ 4 semesters of Graduate school transcript (Doctor's degree Applicants)
- ③ If applicants are currently enrolled in an undergraduate or graduate course (have not graduated yet), they must submit the required graduation certificate by Fri, August 26, 2016. (Please indicate your application number, major, and program for graduate school at the bottom of application documents)  
\* In cases of late submission, the applicants are considered disqualified.

(3) Applicants who have completed entire education courses (elementary, junior high, high school and university) outside of Korea: Graduation certificate and transcript for elementary, junior high, high school, and university

- \* If an applicant is studying at an Apostille agreed country, they must please submit an Apostille certificate

(4) North Korean defectors (NORTH KOREAN REFUGEES PROTECTION AND SETTLEMENT SUPPORT ACT): North Korean defectors registration certificate

(5) Only for those applicants who apply to Journalism and Mass Communication

- A. Please consult the Admin Office about additional documents required for submission (82-2-760-0391)

[ Address ]

International Student Services Office (Graduate School), International Building, Sungkyunkwan University, 25-2, Sungkyunkwan-ro, Jongno-gu, Seoul, Korea (Postal code: 03063)

- \* All application documents must be original. If you have stamp from the issuing organization or get a signature of comparison with original from the SKKU Admissions Office, you can submit the copied documents.
- \* All documents in a foreign language other than English or Korean must be accompanied by a notarized English or Korean translation.
- \* None of the submitted documents will be returned regardless of whether or not you are selected.

[ How to Submit the Required Documents ? ]

(1) **Visit acceptance:** Submit the required documents with the application fee to the International Student Services Office.

(2) **Post acceptance:** Send the required documents with the application fee by mail.

[ Address ]

International Student Services Office (Graduate School), International Building, Sungkyunkwan University, 25-2, Sungkyunkwan-ro, Jongno-gu, Seoul, Korea (Postal code: 03063)

[ Instruction for Document Submission ]

- (1) All documents should be original.
  - However, you may submit copies only if they are the attested ones or if they are stamped by the SKKU Admissions Office after being compared with the original documents.
- (2) The documents written in foreign languages other than Korean and English, must be submitted with public notary copies translated into Korean or English.
- (3) All documents submitted to the International Student Services Office cannot be returned.



## 9 Application Fee

**A. Application Fee:** ₩100,000 or \$100

**B. Visit Acceptance:** Pay in cash at the International Student Services Office with the required documents

**C. Mail Acceptance:**

- 1) Send cash with an envelope
- 2) U.S. dollar money order with the required documents (Money order certificate must be original).
  - ※ Money order recipient: Sungkyunkwan University
- 3) Western Union
  - First, mail to intlgrad@skku.edu to get the recipient information.
  - Second, mail to intlgrad@skku.edu with the sender's name, country, amount, and MTCN
  - Applicants should pay the Western Union fee.
  - ※ After completing the application and payment, no changes, cancellations, or refunds are possible, except if there is a cancellation of recruitment by the SKKU.
  - ※ If applying through the internet (www.uwayapply.com), applicants can choose
    - ① Credit card payment ② Wireless transfer ③ Cell phone payment on the internet

## 10 Tuition & Scholarship

### 1. Tuition and Fees for 2016

	Admission Fee (KRW)	Tuition Fee (Per semester) (KRW)	Total (KRW)	Notes
Humanities, Social Science	1,131,000	4,988,000	6,119,000	
Interaction Science	1,131,000	5,912,000	7,043,000	
Science/Sports Medicine	1,131,000	5,939,000	7,070,000	Including Medicine (Biomedical Science)
Energy Science	1,131,000	6,366,000	7,497,000	
Engineering/ Biotechnology/ Bioengineering/Art	1,131,000	6,794,000	7,925,000	
Management of Technology	1,131,000	7,467,000	8,598,000	
Pharmacy	1,131,000	6,842,000	7,973,000	
Medicine	1,131,000	7,799,000	8,930,000	Including Medicine (Clinical Medicine)

### 2. Scholarships for International Students

#### A. Successful candidates (as a foreigner) - all majors

- 1<sup>st</sup> semester: 25% ~ 30% of the tuition fee (according to the entrance test results)
- 2<sup>nd</sup> semester: 30% ~ 50% of the tuition fee (according to the SKKU scholarship regulations and your grades from last semester)

#### B. Successful candidates (as a foreigner) - Natural Science, Engineering, and Medicine

- ※ Must be recommended by a professor at SKKU and must meet SKKU scholarship regulations
- Up to 100% of the tuition fee can be provided as a scholarship depending on the result of the applicant's scholarship evaluation conducted by the department (college).



## 11 Application Guidelines

### 1. Application Period

A. When there are inadequate documents, an applicant will be excluded from the final evaluation. Also, if the information mentioned in the submitted documents is proved to be false, acceptance will automatically be cancelled (also during the period of attendance; no refund on tuition).

B. In a case when there is a cancellation after registration, applicants need to visit the International Student Services Office with their ID cards to apply for a refund of tuition **by Wed., August 3, 2016, 16:00** (full refund of tuition). If applicants withdraw their admission after the semester has started, tuition will be refunded according to SKKU's refund policy.

※ The admission fee is non-refundable.

C. For students who have graduated from foreign universities: The university applicants graduated from must be an officially approved institute of higher education by the national governments. If there are any problems or reasons for disqualification, admission will be cancelled.

D. For students who have graduated from foreign universities: Applicants need to check whether the university where they are from is listed on the "List of Universities of the World" provided by the International Association of Universities (IAU) under UNESCO. If the applicants attended a university that is not on the list or the English name of the university is written differently, they need to submit a certificate issued by the embassy of their home nation to prove that the university is accredited by the government.

※ Applicants who fail to submit documentation are considered disqualified.

※ <http://www.whed.net/home.php> for List of Universities of the World

E. Applicants need to submit an original copy of an official language proficiency test score. Submitting a copy is possible after confirming it with the International Student Services Office.

### 2. After Notification of Acceptance

A. For students who have graduated from foreign universities, applicants need to actively cooperate when asked to make inquiries to their graduate universities even after their entrance. If a student is uncooperative, he/she will be regarded as disqualified and therefore their admittance will be cancelled.

B. If students are currently enrolled in an undergraduate or graduate course (have not graduated yet), they should submit an official document that indicates their expected date of graduation and must submit the required graduation certificate by Friday, August 26, 2016 to the Administrative Office (refer to page 17–18). Please indicate your name, application number, major, and program for graduate school at the bottom right side of application documents (Applicants who fail to submit documentation are considered disqualified). If applicants do not submit the graduation certificate by the deadline, their admittance will be canceled, in some cases.

※ Applicants please write your Name/Identification number/Program/Major on the bottom right corner of your transcript.

C. All successful applicants should get a 'Certificate of Admission', regardless of having a visa. Certificate of Admission will only be issued after submitting all of the necessary documents.

## 12 Contacts

### A. Humanities and Social Sciences Campus - Seoul



※ ADDRESS : 25-2, Sungkyunkwan-ro, Jongno-gu, Seoul, Korea, 03063

## 2016 Fall Graduate School Admission Guide

### B. Natural Sciences Campus - Suwon



※ ADDRESS : 2066, Seobu-ro, Jangan-gu, Suwon, Gyeonggi-do, Korea, 16419

### C. Administrative Offices

Major	Administrative Office	Contact Number
Confucian Studies, Korean Philosophy, Eastern Philosophy	Office of Confucian Studies and Liberal Arts	82-2-760-0912
Fine Arts, Design, Dance, Film, Television and Multimedia, Fashion Design, Acting for Theatre, Film and Television	Office of Social Sciences and Art	82-2-760-0933
Korean Language and Literature, French Language and Literature, Chinese Language and Literature, German Language and Literature, Russian Language and Literature, Korean Literature in Classical Chinese, History, Philosophy, Library and Information Service, Interdisciplinary Course of Comparative Culture	Office of Confucian Studies and Liberal Arts	82-2-760-0912
Law	Office of Law School	82-2-760-0923
Political Science, Journalism and Mass Communication, Sociology, Social Welfare, Psychology, Consumer and Family Science, Child Psychology and Education, Interdisciplinary Course of Cognitive Science	Office of Social Sciences and Art	82-2-760-0933
Economics, Statistics, International Trade, Interdisciplinary Course of Actuarial Science	Office of Economics and Business Administration	82-2-760-0942
Education, Disciplinary Education	Office of University College and Education	82-2-760-0965

## 2016 Fall Graduate School Admission Guide

Major	Administrative Office	Contact Number
East Asian Studies	Office of East Asian Studies	82-2-760-0775, 0777
Biomedical Engineering Interaction Science Energy Science SKKU Institute for Convergence	Office of Sungkyun Convergence Institute Office of Interaction Science Office of Energy Science Office of the Graduate School Policy /SKKU Institute for Convergence	82-31-299-4400 82-31-299-4272 82-31-290-5703
Biological Sciences, Mathematics, Physics, Chemistry, Interdisciplinary Course of Physics and Chemistry	Office of Science / Biotechnology & Bioengineering / Sport Science	82-31-290-5801
Electrical and Computer Engineering, Interdisciplinary Program in Energy Systems Engineering, Interdisciplinary Program in Photovoltaic System Engineering	Office of - Electrical and Computer Engineering - Platform Software - Interdisciplinary Program in Energy Systems Engineering,	82-31-290-5818/5822 31-290-5825 31-290-5822 82-2-740-1855
Chemical Engineering, Polymer Science and Engineering, Advanced Materials Science and Engineering, Mechanical Engineering, Civil, Architectural and Environmental System Engineering, Architecture, Convergence Engineering for Future City, Landscape Architecture, Industrial Engineering, Management of Technology, Interdisciplinary Course of Applied Chemical Materials, Interdisciplinary Course of Mechatronics Engineering, Interdisciplinary Course of Geographic Information Systems, Service Design Interdisciplinary Major, Program of Interdisciplinary Material Science and Engineering	Office of Engineering	82-31-290-5841
Biotechnology and Bioengineering, Interdisciplinary Course of Biotechnology	Office of Science / Biotechnology & Bioengineering / Sport Science	82-31-290-5876
Pharmacy, Industrial Pharmaceutical Science, Interdisciplinary Course of Biomedical Drug Development	Office of Pharmacy	82-31-290-5874
Sport Science	Office of Science / Biotechnology & Bioengineering / Sport Science	82-31-290-5876
Nanoscience and Technology	Office of Sungkyun Advanced Institute of Nanotechnology	82-31-299-4113
Medicine	Office of Medicine	82-2-2148-9917 82-31-299-6021

※ Please contact the Administrative Office for the curriculum, class hours, etc.

[General Inquiry about admission] Office of International Affairs email : intlgrad@skku.edu

2016 Fall Graduate School  
Admission Guide

※ Contact Number for Each Department

Department	Phone number	Department	Phone number
Advanced Materials Science and Engineering	031-290-7370,7390	Industrial Pharmaceutical Science	031-299-4370
Advanced Institute of Nanotechnology	031-299-4113	Interaction Science	02-740-1855
Architecture	031-290-7550	Interdisciplinary Course of Mechatronics Engineering	031-290-5882
Architectural and Environmental System Engineering	031-290-7840	Interdisciplinary Course of Comparative Culture	02-760-1093
Biotechnology and Bioengineering	031-290-7810	Interdisciplinary Course of Energy Systems Engineering	031-290-5822
Biomedical engineering	031-299-4400	Interdisciplinary Course of Physics and Chemistry	031-290-5262
Chemical Engineering	031-290-7310	Journalism and Mass Communication	02-760-0391
Chemistry	031-290-7060	Landscape Architecture	031-290-7840
Civil, Architectural and Environmental System Engineering	031-290-7840	Law	02-760-0341
Consumer & Family Science	02-760-0507	Mechanical Engineering	031-290-5881
Convergence Engineering for Future City	031-299-4779	Medicine (Biomedical science)	031-299-6021
East Asian Studies	02-760-0784,0777	Pharmacy	031-290-5874
Electronic, Electrical, and Computer Engineering	031-290-5818,5824	Physics	031-290-7040
Energy Science	031-299-4272	Russian Language and Literature	02-760-0641
Fashion Design	02-760-0515	Service Design Interdisciplinary Major	031-299-6581
Film, Television & Multimedia	02-760-0661	Sociology	02-760-0405
German Language and Literature	02-760-0291	Sports Sciences	031-299-6920
Industrial Engineering	031-290-7590		

[2016 Fall] Application form - SKKU Graduate School

2016 학년도 후기 외국인특별전형 (※: This symbol means 'Do not put')		수험번호 (Applicant No.)		※		
성명 (Name)	Korean					
	English					
지원학과 (Major that applicant wants to study at SKKU)		(Put the exact major name in SKKU - Refer to the Admission Guide)				
과정 (Master's/Doctorate/Master's & Doctorate)						
입학구분 (First Year or Transfer)						
생년월일 (Date of Birth)		(Day)	(Month)	(Year)		
국적 (Nationality)						
공인어학능력시험 점수 - TOPIK (Official Language Test Results)		공인어학능력시험 점수 - English (Official Language Test Results)		(Test)	(Score)	
여권번호 (Passport No.)		외국인등록번호 (Foreign No.) (Put only if you have)				
이메일 (Email)		휴대폰번호 (Cellular phone No.) (Put only if you have)				
성균관대내의 추천교수 성명 및 연락처 (있는 경우에만 기재) Recommending SKKU professor(if any) name/phone no./email ※ 단, 기계공학과/약학과/재약산업학과 지원자는 필수입력 사항임 (Mandatory for Mechanical Engineering/Pharmacy/Industrial Pharmaceutical Science)						
학 력	고등학교 (High School)	Name				
	학 사 (Bachelor's)	Name of University				
		Major		Grade Point Average (GPA)	(out of) /	
		Date of Admission	(Day/Month/Year)	Date of Graduation	(Day/Month/Year)	
	석 사 (Master's)	Name of University				
		Major		Grade Point Average (GPA)	(out of) /	
		Date of Admission	(Day/Month/Year)	Date of Graduation	(Day/Month/Year)	
	박 사 (Doctorate)	Name of University				
		Major		Grade Point Average (GPA)	(out of) /	
		Date of Admission	(Day/Month/Year)	Date of Graduation	(Day/Month/Year)	
	父 국적 (Nationality of Father)		母 국적 (Nationality of Mother)			
	제 출 서류	1. 학업계획서	※	7. 학력조회동의서	※	수입증지 ※
2. 자기소개서		※	8. 학력조회동의서	※		
3. 학사 졸업(예정)증명서		※	9. 고등교육학력사순보고서	※		
4. 학사 성적증명서		※	10. 어학능력증명서(한국어/영어)	※		
5. 석사 졸업(예정)증명서		※	11. Family relations certificate	※		
6. 석사 성적 증명서		※	12. Copy of passport	※		
서류제출일		※	전산입력일		※	

# Self-Introduction

자 기 소 개 서(한글 or 영문)

Fall - 2016

지원학과 Major		성 명 Name	
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SUNGKYUNKWAN UNIVERSITY GRADUATE SCHOOL

# Study Plan

학업계획서

Fall - 2016

Type of Application 구 분	First Year( ) 신입학	Transfer( ) 편입학	Degree 과 정	Master's( ) Doctorate( ) Master's & Doctorate( ) 석사 박사 석·박사통합
Major 지원학과			Name 성 명	

※ Describe your study plan according to headings below (1 page each, in Korean or English).

입학후의 학업에 대한 계획을 다음 항목별로 기술하십시오.(각 1매) (한글 또는 영어로 작성하십시오)

1. Personal academic orientation
2. Reason of application and personal goal(s)
3. Future study plan(s)
4. Other(s)



SUNGKYUNKWAN UNIVERSITY GRADUATE SCHOOL

# Study Plan

학업계획서

Fall - 2016



SUNGKYUNKWAN UNIVERSITY GRADUATE SCHOOL

# Study Plan

학업계획서

Fall - 2016



SUNGKYUNKWAN UNIVERSITY GRADUATE SCHOOL

Fall - 2016

LETTER OF CONSENT (학력조회동의서)



SUNGKYUNKWAN UNIVERSITY

Office of International Student Services  
25-2, Sungkyunkwan-ro, Jongno-gu, Seoul, Korea

NO	
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Tel: +82-2-760-0025  
Fax: +82-2-760-0030  
http://www.skku.edu

To Whom It May Concern:

This letter is to confirm that I attended (★Name of school \_\_\_\_\_).  
I have applied to Sungkyunkwan University in Seoul, Korea for the ★2016 academic year and  
have agreed to allow Sungkyunkwan University to officially request my academic records  
from the schools I previously attended.

In this regard, I would like to request your full assistance when the University's Office of  
International Student Services contacts you regarding verification of enrollment and transcripts.

Enrolled Name: ★ \_\_\_\_\_

Student ID Number: ★ \_\_\_\_\_

Date of Birth: ★ \_\_\_\_\_

Date of Admission (transfer): ★ \_\_\_\_\_

Date of Graduation (withdrawal): ★ \_\_\_\_\_

Sincerely,

★ \_\_\_\_\_  
Signature

★( ) - ( ) - ( ) 2016  
Date

※일자 표기 (Example)  
( ) - ( ) - ( ) 2016  
(월:Month) (일:Day) (년:Year)

※Applicants should write on the lines marked with ★

Fall - 2016

LETTER OF REQUEST (학력조회요청서)



SUNGKYUNKWAN UNIVERSITY

Office of International Student Services  
25-2, Sungkyunkwan-ro, Jongno-gu, Seoul, Korea

NO	
----	--

Tel: +82-2-760-0024  
Fax: +82-2-760-0030  
http://www.skku.edu

Date: . . . (dd/mm/yyyy)

School Name:

Address:

Zip Code:

Tel:

Fax:

Email:

Student Name:

Student ID Number:

**Subject: Requesting Student Information**

Dear Sir or Madam,

The above applicant has submitted educational documents issued by your institution to our university.  
We ask that you please verify the accuracy and authenticity of the enclosed documents. We need  
your confirmation about his/her graduation, field of major, and date of graduation. Please fill  
in the lines below and return this document to our office. You may respond via fax or mail.

Thank you for your cooperation. We look forward to hearing from you soon.

Sincerely,

Vice President of International Affairs \_\_\_\_\_

**Questions to Verify Student Information**

Student's Name: \_\_\_\_\_

Degree: \_\_\_\_\_

Major: \_\_\_\_\_

Date Conferred: \_\_\_\_\_

Name of Institution: \_\_\_\_\_

Signature of University Official \_\_\_\_\_