

## **Dear Graduates**

Dear Graduates,

Hearty congratulations to every graduates who complete a school programme.

All professors in SKKU teach with eagerness to foster superior workmanship who leads a rapidly changing society, and you puts a great deal of effort into studying. Now you are blazing a trail of employment or proceeding to university with graduation, and take on an important role of developing nation and society.

My beloved Graduates,

A Graduation Ceremony is a meaningful event that celebrates and encourages your start in life. **Whole Graduation Ceremony scheduled at 11:00a.m. Feb.25th 2016 is paired with Departments Graduation Ceremony scheduled during Feb.15th ~ 27th 2016.**

All graduates with congratulators like distinguished guests, parents, member of university and so on will attend at the Whole Graduation Ceremony to celebrate graduation all together. At the Departments Graduation Ceremony, graduates and professors express one's sorrow at parting with reminiscing about their old school days.

**Both ceremonies are for graduates.** Please attend both ceremonies and keep pride of SKKU deeply in your heart.

I would like to end by celebrating your shining achievements of graduates and wishing you continued honors and success in the years ahead.

Feb. 2016

**Sungkyunkwan Univ. President Kyu-Sang Chung**

## 2 Summary of Graduation Ceremony

### 1. Whole Graduation Ceremony

(1) Date : Feb. 25th(Thu) 2016 11:00 a.m.

(2) Place : New Millenium Hall (Seoul Campus 600th Anniversary Hall B2 Floor )

### 2. Departments Graduation Ceremony

Campus	Department (Major)		Degree	Date	Placement
Seoul Campus	College of Liberal Arts	College of Liberal Arts	All	Feb.20th (Sat.) 10:00	600th Anniversary Hall 5th floor ChoByungDoo Int'l Conference Hall
	College of Law	Department of Law	All	Feb.25th (Thu)13:00	Law Bldg. B1 floor 2B107
		Law School	Ph.D		
			Graduate	Feb.19th(Fri)11:00	600th Anniversary Hall 5th floor ChoByungDoo Int'l Conference Hall
	College of Social Sciences	Department of Public Administration/Graduate School of Governance	All	Feb.25th(Thu)13:00	600th Anniversary Hall 6th floor Lecture Room
		Department of Political Science and Diplomacy	All	Feb.25th(Thu)13:00	Suseon Hall 9th floor 61907
		Department of Journalism and Mass Communication	All	Feb.25th(Thu)14:00	Business School Bldg. B1 floor 33B101
		Department of Social Welfare (Under & Grad)	All	Feb.25th(Thu)16:00	Business School Bldg. B1 floor 33B101
		Department of Global Leader	Undergraduate	Feb.25th(Thu)11:00	Law Bldg. 2nd floor 20209
	College of Economics	Department of Economics	All	Feb.22th (Mon) 15:00	600th Anniversary Hall 5th floor ChoByungDoo Int'l Conference Hall
		Department of Statistics	All	Feb.25th(Thu)12:00	Toegye Hall of Humanitiesl 3rd floor 31308
	School of Business	Department of Business Administration	All	Feb.20th (Sat.) 10:30	600th Anniversary Hall New Millenium Hall

	School of Business	SKK GSB	All	Feb.23th (Tue) 16:00	600th Anniversary Hall ChoByungDoo Int'l Conference Hall
	College of Education		All	Feb.25th(Thu)13:00	Dasan Hall of Economics 2nd 32208
	School of Art		All	Feb.25th(Thu)15:00	Business School Bldg. B3 floor 33B301
	SKK Graduate School of China		All	Feb.25th(Thu)12:00	International Hall 2nd floor 90208
Suwon Campus	College of Information and Communication Engineering, Department of Software		All	Feb.23th (Tue) 11:00	Auditorium(Beside Medical Buil.)
	College of Engineering		All	Feb.24th (Wed) 11:00	Auditorium(Beside Medical Buil.)
	School of Pharmacy		All	Feb.20th (Sat) 11:00	Auditorium(Beside Medical Buil.)
	College of Biotechnology and Bioengineering		All	Feb.19th (Fri) 16:30	Samsung Digital Library B1 floor Auditorium
	School of Medicine		Undergraduate	Feb.17th (Wed) 17:00	Samsung Seoul Hospital Main building auditorium
	SKKU Advanced Institute of Nano Technology		All	Feb.19th (Fri) 11:00	Research Complex2 83188
	SKKU Institute for Convergence	Department of Energy Science	All	Feb.26h (Fri)12:00	N center 86126

## Announcement for whole Graduation Ceremony[Feb. 25th(Thu)] Attendance

### 1. Assigned Seats Will Be Implemented For All Attenders

- (1) In order to process the ceremony smoothly, assigned seats will be implemented.
- (2) The seat ticket will be distributed from 10a.m. in front of the New Millenium Hall, after getting the ticket, you can enter the New Millenium Hall.
- (3) For the guest who didn't get the seat ticket, you can go to the ChoByungDoo International Conference Hall, which located on the 5<sup>th</sup> floor in the 600 Anniversary Building and watch the ceremony via live streaming. **(We will also release the live streaming at the grass field in front of Business Building)**

### 2. Notice of Time And Venue For The Students Who Will Attend The Graduation Ceremony

- (1) All Doctors& Representatives of undergraduate/master graduating students
  - ▶ Venue and Time
  - ① Representatives of undergraduates/masters/doctors: 9:30a.m. at the grass field in front of the Business Building
  - ② Doctor graduating students: 9:40a.m. at grass field
- (2) Graduation ceremony for undergraduates/masters
  - ▶ Venue and Time: 10:20 in front of the International Hall

### 3. Cooperation Matter

- (1) Vehicle access control: a traffic congestion may occur due to the over-crowdedness, hence, all vehicle entry and exit will be prohibited and please use the public traffic.
- (2) Book Return to the library: deadline is Feb.12th(Fri) 17:00p.m. (The students who didn't return the book to the library can not get the diploma.)

### 4. Matters of Inquire

- (1) Graduation Ceremony: administration office of College where you belong to.
- (2) Book Return: Library(Seoul campus: 02-760-1194, Suwon campus: 031-290-5171)

## 4

## Announcement for Degree Robes / Diploma Issuance / Yearbook Issuance / Certificate of Graduation

1. Guidance of Rental/Return Degree Robes for Undergraduates, Masters' (Doctors' should prepare individually) (※ Run all day within period)

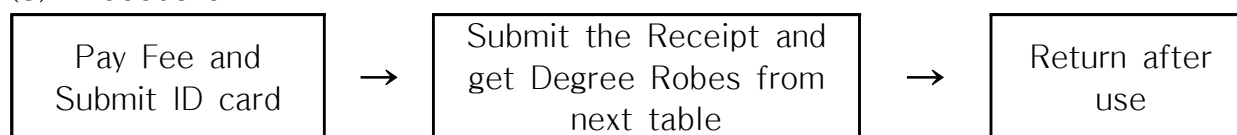
(1) Period and location

Campus	Period	Location	Notice
Seoul	Feb.15(Mon) ~ 26(Fri) 09:00 ~ 17:00	Business School Bldg. 1 <sup>st</sup> floor Gallery	25th (Wed) Only in Seoul campus due to Whole Graduation Ceremony
Suwon		Student Center 1 <sup>st</sup> floor Small Auditorium	

(2) Preparation : Rental fee (5,000won), ID card (Student card Acceptable), Shopping bag (To take robes)

※If you come as an agent, bring Graduate' s ID card

(3) Procedure



※ Please fill out the Rental Degree Robes receipt form in advance and submit (refer to the page in the end of this file 'Attachment 1,2' )

(4) Return Deadline and Location :

~Feb.26th (Wed) 17:00 (※Certificate of Graduation will be issuable after return)

Campus	Feb. 15th(Mon) ~ Feb. 26th(Fri)	Aug. 25(Tue) Whole Graduation Ceremony	Aug. 26(Wed)
Seoul	Business School Bldg. 1 <sup>st</sup> floor Gallery	Administration Office of College where you belong to / Business School Bldg. 1 <sup>st</sup> floor Gallery	
Suwon	Student Center 1 <sup>st</sup> floor Small Auditorium	·Administration Office of College where you belong to ·Student Center 1st floor small auditorium	

(5) Other Details

- ▶The day of the graduation ceremony is expected to be crowded, so it is recommended to rent the robes beforehand.
- ▶You have to return the degree robes on the given date on the given location.
- ▶The traditional degree robes rent might end early, due to lack of quantity.

## 2. Issuance of Diploma (Undergraduates/Masters'/Doctors')

Undergraduates and Masters'	Doctors'	
(Seoul) Administration Office of College where you belong to. (Suwon) 1st Department graduation Ceremony , Remainder Aug.25th(Mon) Seoul lobby of Business School Bldg.	Feb.25(Thu) : Academic Affairs	Feb.26(Fri)~ : Each College
	At Ceremonial Hall after Ceremony	Administration Office of College where you belong to

(1) Under/Master : Administration Office of College where you belong to

(Location, time will be announced separately)

(※ On Feb.25th(Thu) Seoul campus lobby of Business School Bldg. will be operated for Suwon student who did not get at 1st Department graduation ceremony)

(2) Doctor : After the Whole Graduation Ceremony at Ceremonial Hall platform

(※ Ask Administration Office of College where you belong to after Feb.26th(Fri))

## 3. Yearbook Distribution (※ Run all day within period )

(1) Object : Students who did not apply for delivery service, or who did not get before

(2) Period and location

Campus	Period	Location
Seoul	Feb.15th(Mon) 14:00~17:00 Feb.16(Tue)~ 25(Thu) 09:00 ~ 17:00	Business School Bldg. 1 <sup>st</sup> floor Gallery
Suwon	Feb.15(Mon)~Feb.25(Thu)09:00 ~ 17:00	Student Center 1 <sup>st</sup> floor Small Auditorium

(3) Preparation : ID card (Student card acceptable)

※ If you come as an agent, bring Graduate' s ID card

※ The students who applied for the yearbook can not ask for money refund

## 4. Certificate of Graduation Issuance: After Feb.25(Thu) 2016 13:00

※ Students who rent Degree Robes could receive the certificate after return it.

붙임 1 : 학위복 수납 영수증 양식 (학사)     Attachment 1: Rental Degree Robes receipt form for Undergraduates

<p><b>【학사】</b></p> <p style="text-align: center;"><u>학위복 관리비 수납원부</u></p> <p>전공:                      학번: 성명: 일금: 5,000원정</p> <p>상기 금액을 학위복 관리비로 수납하였습니다.</p> <p style="text-align: right;">2016년   2월   일</p> <p style="text-align: center;">재   무   팀 (재무팀 보관용)</p>	<p><b>【학사】</b></p> <p style="text-align: center;"><u>학위복 관리비 영수증</u></p> <p>전공:                      학번: 성명: 일금: 5,000원정</p> <p>상기 학위복 관리비를 납입하였음을 확인합니다.</p> <p>※ 학위복 관리비는 학위복 세탁과 보수에 사용됩니다.</p> <p>※ 학위복은 학교의 재산이오니 반드시 반납하여 주시기 바라며 반납하지 않을 경우 제증명서 발급이 중단됩니다.</p> <p style="text-align: right;">2016년   2월   일</p> <p style="text-align: center;">재   무   팀 (학생보관용)</p>	<p><b>【학사】</b></p> <p style="text-align: center;"><u>학위복 관리비 납부확인서</u></p> <p>전공:                      학번: 성명: 일금: 5,000원정</p> <p>상기금액을 학위복 관리비로 수납하였음을 확인합니다.</p> <p style="text-align: right;">2016년   2월   일</p> <p style="text-align: center;">재   무   팀 (학위복 대여시 제출용)</p>
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붙임 2 : 학위복 수납 영수증 양식 (석사)     Attachment 2: Rental Degree Robes receipt form for Masters'

<p><b>【석사】</b></p> <p><u>학위복 관리비 수납원부</u></p> <p>전공:                      학번:</p> <p>성명:</p> <p>일금: 5,000원정</p> <p>상기 금액을 학위복 관리비로 수납하였습니다.</p> <p>2016년 2월 일</p> <p>재 무 팀 (재무팀 보관용)</p>	<p><b>【석사】</b></p> <p><u>학위복 관리비 영수증</u></p> <p>전공:                      학번:</p> <p>성명:</p> <p>일금: 5,000원정</p> <p>상기 학위복 관리비를 납입하였음을 확인합니다.</p> <p>※ 학위복 관리비는 학위복 세탁과 보수에 사용됩니다.</p> <p>※ 학위복은 학교의 재산이오니 반드시 반납하여 주시기 바라며 반납하지 않을 경우 제증명서 발급이 중단됩니다.</p> <p>2016년 2월 일</p> <p>재 무 팀 (학생보관용)</p>	<p><b>【석사】</b></p> <p><u>학위복 관리비 납부확인서</u></p> <p>전공:                      학번:</p> <p>성명:</p> <p>일금: 5,000원정</p> <p>상기금액을 학위복 관리비로 수납하였음을 확인합니다.</p> <p>2016년 2월 일</p> <p>재 무 팀 (학위복 대여시 제출용)</p>
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